

Corporation of the Township of Chisholm

Municipal Office/Council Chambers: 2847 Chiswick Line, Powassan, Ont. P0H 1Z0
Phone (705)724-3526 - Fax (705)724-5099 info@chisholm.ca

AGENDA COUNCIL MEETING TUESDAY, APRIL 23, 2024 7:00 PM

1. CALL TO ORDER & ACKNOWLEDGE FIRST NATIONS PEOPLES AND LAND

"We respectfully acknowledge that we are on the traditional territory of the Anishinaabe Peoples, in the Robinson-Huron and Williams Treaties areas. We wish to acknowledge the long history of First Nations and Metis Peoples in Ontario and show respect to the neighbouring Indigenous communities. We offer our gratitude for their care for, and teachings about, our earth and our relations. May we continue to honor these teachings."

2. NOTIFICATION OF PECUNIARY INTEREST

3. ADOPTION OF AGENDA

4. ADOPTION OF MINUTES – March 26, 2024 Regular Council Meeting Minutes

5. APPROVAL OF ACCOUNTS – March 2024

6. PRESENTATIONS AND DELEGATIONS – BDO – 2023 Audit Report

6. OPEN FORUM

7. MAYOR STAFF COMMITTEE AND GOVERNMENT REPORTS

(a) Mayor and Council Reports

- Mayor – General Update

(b) Staff Reports

- Tax Arrears Report, March (Encl.)
- Memo from CAO Jenny Leblond, Re: General Update
- Letter from MMAH Re: Mun Disaster Recovery Assistance program (Encl.)

(c) Committee Reports

- Minutes, General Government, November 15, 2023 (Encl.)
- Minute, Golden Sunshine, February 20, 2024 (Encl.)
- Minutes, North Bay Mattawa Conservation Authority, January 24, 2024 (Encl.)
- Minutes, North-Bay Mattawa Conservation Authority, February 29, 2024 (Encl.)
- Email from DSSAB Board Rep re: New CAO meeting (Encl.)

(d) Correspondence

- Letter Min of Finance re: Taxation of new multi-residential rental prop. (Encl.)
- Good Roads, 2024 Provincial Budget: Big on Capital, Short on Maintenance (Encl.)
- AMO, Policy Update, New Fed. Infrastructure and Housing in 2024 Budget (Encl.)
- MFOA, Provincial Economic and Fiscal Update 2024 (Encl.)
- Local Labour Market Plan 2024 (Encl.)

8. REVIEW BUDGET REPORT – Printed April 4, 2024

9. PUBLIC WORKS REPORTS

- (a) Memo to Council from OS Shawn Hughes re: Activity Report (Encl.)

10. NEW BUSINESS

- (a) By-law 2024-07, being a by-law to permit a Wood Pallet Home Industry (Encl.)
- (b) Site Plan Agreement, Between the Township and Troyer/Miller as per By-law 2024-07 (Encl.)
- (c) Recommendation from General Government, Tree Canopy and Natural Vegetation Policy (Encl.)
- (d) Recommendation from General Government, Communications Policy (Encl.)
- (e) Discussion re: Powassan and District Union Public Library Budget 2024 (Encl.)
- (f) Canadian Military History Guides, Digital Advertisement (Encl.)
- (g) District of Parry Sound Municipal Association Spring Meeting May 17, 2024 (Encl.)
- (h) Donation Near North Crime Stoppers Golf Tournament (Encl.)
- (i) Resolution support from the County of Prince Edward requesting the province to expand the life span of fire apparatus. (Encl.)
- (j) Resolution support from the Town of Plympton-Wyoming to increase Tile Drain Loan Limit (Encl.)

11. ADJOURNMENT

- (a) By-law 2024-08 being a By-law to confirm the proceedings of the council meeting.
- (b) Resolution re: Adjournment.

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MINUTES **COUNCIL MEETING** **TUESDAY, MARCH 26, 2024 7:00 PM**

1. CALL TO ORDER & ACKNOWLEDGE FIRST NATIONS PEOPLES AND LAND

“We respectfully acknowledge that we are on the traditional territory of the Anishinaabe Peoples, in the Robinson-Huron and Williams Treaties areas. We wish to acknowledge the long history of First Nations and Metis Peoples in Ontario and show respect to the neighbouring Indigenous communities. We offer our gratitude for their care for, and teachings about, our earth and our relations. May we continue to honor these teachings.”

The meeting was called to order by Mayor Gail Degagne, in Council Chambers at 7:00 p.m., with Councillors Paul Sharp, Bernadette Kerr and Claire Riley. Councillor Scarfone attended by Zoom. Staff member present was CAO Jenny Leblond. 1 member of the public present.

2. NOTIFICATION OF PECUNIARY INTEREST

3. ADOPTION OF AGENDA

Resolution 2024-60 Paul Sharp and Claire Riley: Be it resolved that the Agenda for this meeting be adopted as amended. **‘Carried’**

4. ADOPTION OF MINUTES – March 12, 2024, Public Meeting Minutes and March 12, 2024 Council Meeting Minutes.

Resolution 2024-61, Bernadette Kerr and Nunzio Scarfone: Be it resolved that the Minutes of the March 12, 2024 Public Meeting Minutes and March 12, 2024 Regular Council Meeting Minutes, be adopted as printed and circulated. **‘Carried’**

5. APPROVAL OF ACCOUNTS – None

6. OPEN FORUM - None

7. MAYOR STAFF COMMITTEE AND GOVERNMENT REPORTS

- (a) Mayor Report – The Mayor gave a general update on the following topics: Grants for youth initiatives, Canada Music Fund, and MORA program Forest Fire.
- (b) Staff Reports
- (c) Committee Reports
 - 2024-2026 Strategic, Powassan Library (Encl.)
 - Minutes, Recreation Committee, February 7, 2024 (Encl.)
- (d) Correspondence
 - Letter from the Ministry of Natural Resources & Forestry Inspection of 2024-2025 Annual Work Schedule for Algonquin Park Forest (Encl.)
 - AMO Policy Update – Provincial Government Advocacy Ahead of 2024 Budget (Encl.)

Resolution 2024-62 Claire Riley and Paul Sharp: Be it resolved that the Mayor, Staff, Committee and Correspondence reports be accepted as presented. **‘Carried’**

8. REVIEW BUDGET REPORT – None

9. PUBLIC WORKS REPORTS - None

10. NEW BUSINESS

- (a) Letter of Understanding between J.C. Noon Memorials and Township of Chisholm.
Resolution 2024-63 Nunzio Scarfone and Bernadette Kerr: Be it resolved that the Council of the Corporation of the Township of Chisholm authorizes the CAO to sign and execute the Letter of Understanding between J.C. Noon Memorials and Township of Chisholm for Cemetery caretaker rates. **‘Carried’**
- (b) Memo From CAO Jenny Leblond Re: Community Rep Police Services Board (Encl.)
Resolution 2024-64 Claire Riley and Bernadette Kerr: Be it resolved that the Council of the corporation of the Township of Chisholm appoints Kathleen Jodouin to be the Community Representative on the North Bay Central Police Service Board. **‘Carried’**
- (c) Letter from 250 Clark St. re: Powassan Maple Syrup Festival requesting donation (Encl.)
Resolution 2024-65 Bernadette Kerr and Nunzio Scarfone: Be it resolved that the Council of the Corporation of the Township of Chisholm wishes to donate \$100 to the Powassan Maple Syrup Festival **‘Carried’**
- (d) Resolution Support from Township of Amaranth re: Operational budget funding (Encl.)
Resolution 2024-66 Paul Sharp and Nunzio Scarfone: Be it resolved that the Council of the Corporation of the Township of Chisholm supports a resolution forwarded by the Township of Amaranth, calling on the Province of Ontario to treat all municipalities fairly and provide equivalent representative operational budget funding amounts to all Ontario municipalities. And further that this resolution be sent to the Premier of Ontario, the Association of Municipalities of Ontario, and MPP Vic Fedeli. **‘Carried’**
- (e) Development Agreement, Severance File 2023-08, McKinnon (Encl.)
Resolution 2024-67 Bernadette Kerr and Claire Riley: Be it resolved that the Council of the Corporation of the Township of Chisholm authorizes the Mayor and CAO to execute a Development Agreement between the Township of Chisholm and Katelyn McKinnon to establish a building envelope. **‘Carried’**

11. ADJOURNMENT

- (a) By-law 2024-06 being a By-law to confirm the proceedings of the council meeting.
Resolution 2024-68 Paul Sharp and Claire Riley: Be it resolved that by-law 2024-06, being a by-law to confirm the proceedings of the March 26th, 2024 Council meeting, be read a first second and third time and passed this 26th day of March 2024. **‘Carried’**
- (b) Resolution re: Adjournment.
Resolution 2024-69 Nunzio Scarfone and Bernadette Kerr: Be it resolved that Council does now adjourn to meet again on Tuesday, April 9th, 2024. **‘Carried’**

Mayor, Gail Degagne

CAO Clerk Treasurer, Jennistine Leblond

TOWNSHIP OF CHISHOLM
Council/Board Report By Dept-(Computer)



AP5130 Page : 7
 Date : Apr 04, 2024 Time : 2:45 pm

Vendor : UNITED CH To ZEHR
 Batch : All
 Department : All

Cheque Print Date : 01-Mar-2024 To 31-Mar-2024
 Bank : 1 To 1
 Class : All

Vendor Invoice	Vendor Name Description	Batch	Inv Date	Inv Due Date	Amount
G.L. Account	CC1 CC2 CC3 GL Account Name				
DEPARTMENT 2000	Accounts Payable				
1-2-2000-3310	Deductions Payable - Inc. Tax				910.20
FEBRUARY 20 PAYROLL DEDUCTIONS RP0001		34	05-Mar-2024	05-Mar-2024	
1-2-2000-3310	Deductions Payable - Inc. Tax				6,163.89
1-2-2000-3331	Deducations Payable - EI Reduced				1,483.01
1-2-2000-3320	Deductions Payable - CPP				4,005.80
Department Totals :					20,890.00

Computer Paid Total : 122,942.97

Total Unpaid for Approval :	0.00
Total Manually Paid for Approval :	0.00
Total Computer Paid for Approval :	122,942.97
Total EFT Paid for Approval :	0.00
Grand Total ITEMS for Approval :	122,942.97

Payroll - March 2024
 (2 payroll)

Administration	\$ 12,659.17
Council	\$ 1,761.49
By-Law Enforcement	\$ 107.54
Fire Department	\$ 903.00
Public Works Department: Full-time	\$ 16,669.53
Part-time and Landfill	\$ 1,090.92
TOTAL	\$ 33,191.65

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G.L. Account	CC1 CC2 CC3 GL Account Name				

DEPARTMENT 0000 Cemetery Revenue					
BOX	BOXWELL CEMETERY				
MARCH 2024	PLOT SALE MAJOR		47 26-Mar-2024	26-Mar-2024	
1-3-0000-1000	Sale of Plots				290.00
Department Totals :					290.00

DEPARTMENT 0100 Council					
BKERR	KERR BERNADETTE				
FEB 2024	MILEAGE		34 05-Mar-2024	05-Mar-2024	
1-4-0100-1120	Travel & Conferences				80.52
PSHARP	SHARP PAUL MICHAEL				
MARCH 2023	ACCOMODATIONS ROMA		37 08-Mar-2024	08-Mar-2024	
1-4-0100-1120	Travel & Conferences				295.86
Department Totals :					376.38

DEPARTMENT 0300 Administration					
ALL01	ALLSTREAM				
MARCH 2024	LONG DISTANCE CHARGES		39 18-Mar-2024	18-Mar-2024	
1-4-0300-1620	Telephone & Fax				12.66
BEL02000	BELL CANADA				
APR 2024	OFFICE PHONE AND FAX		47 26-Mar-2024	26-Mar-2024	
1-4-0300-1620	Telephone & Fax				304.35
CAS90314	CASH				
MAR 2024	CASH FOR NEWSLETTER		37 08-Mar-2024	08-Mar-2024	
1-4-0300-1630	Postage				500.00
DLL	DLL FINANCIAL SOLUTIONS				
9477569	POSTAGE METER RENTAL		39 18-Mar-2024	18-Mar-2024	
1-4-0300-1530	Contracted Office Services				169.33
HYD15001	HYDRO ONE				
04-2024	BUILDING HYDRO		47 26-Mar-2024	26-Mar-2024	
1-4-0300-1498	Office Expenses				200.06
LBEL	LBEL INC				
2567219	PRINTER LEASE		34 05-Mar-2024	05-Mar-2024	
1-4-0300-1530	Contracted Office Services				198.79
MCISAAC	MCISAAC MONIQUE				
MAR 2024	MILEAGE		47 26-Mar-2024	26-Mar-2024	
1-4-0300-1440	Travel, Conferences & Other				17.00
MOORE O2	MOORE PROPANE LIMITED				
164002799	PROPANE		47 26-Mar-2024	26-Mar-2024	
1-4-0300-1498	Office Expenses				262.38
9016139	BUILDING PROPANE		39 18-Mar-2024	18-Mar-2024	
1-4-0300-1498	Office Expenses				215.44
NORTHERN B	NORTHERN MELCARM GROUP				
967060	PRINTER CHARGES		37 08-Mar-2024	08-Mar-2024	
1-4-0300-1530	Contracted Office Services				160.62
PUR16006	PUROLATOR COURIER LTD.				

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G.L. Account	CC1 CC2 CC3 GL Account Name				
DEPARTMENT 0300 Administration					
455645300	SHIPPING		37 08-Mar-2024	08-Mar-2024	
1-4-0300-1630	Postage				5.90
455696232	SHIPPING		39 18-Mar-2024	18-Mar-2024	
1-4-0300-1630	Postage				15.42
455748234	SHIPPING		47 26-Mar-2024	26-Mar-2024	
1-4-0300-1630	Postage				5.90
PURDONS PURDON'S HEATING AND ELECTRIC					
22634	SERVICE CALL		39 18-Mar-2024	18-Mar-2024	
1-4-0300-1498	Office Expenses				226.00
SUNLIF01 SUN LIFE ASSURANCE COMPANY OF CANADA					
MARCH 2024	GRP INS PREMIUMS		37 08-Mar-2024	08-Mar-2024	
1-4-0300-1480	Benefits - Group Insurance				1,398.77
SUNWIRE SUNWIRE INC					
68928	UPS		39 18-Mar-2024	18-Mar-2024	
1-4-0300-1720	Computer Equipment				540.71
MARCH 2024	PHONE SYSTEM		34 05-Mar-2024	05-Mar-2024	
1-4-0300-1620	Telephone & Fax				140.12
TELUS TELUS					
APR 2024	CELLULAR PHONES		39 18-Mar-2024	18-Mar-2024	
1-4-0300-1621	Cell Phone				106.90
MARCH 2024	CELLULAR PHONES		34 05-Mar-2024	05-Mar-2024	
1-4-0300-1621	Cell Phone				207.39
Department Totals :					4,687.74
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DEPARTMENT 0400 General Government					
POWASSO1 POWASSAN AGRICULTURAL SOCIETY					
MARCH 2024	DONATION		39 18-Mar-2024	18-Mar-2024	
1-4-0400-1810	General Donations				100.00
VS VS GROUP					
2442	EMAIL HOSTING		37 08-Mar-2024	08-Mar-2024	
1-4-0400-2805	Web Site				160.46
Department Totals :					260.46
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DEPARTMENT 0500 Fire Department					
BEL02000 BELL CANADA					
APRIL 2024	FIRE HALL PHONE		47 26-Mar-2024	26-Mar-2024	
1-4-0500-2135	Communications				41.50
BUMSTEAD BUMSTEAD SPENCER					
FEB 2024	INSTRUCTOR 1 TRAINING COURSE		39 18-Mar-2024	18-Mar-2024	
1-4-0500-2140	Training				600.00
1-4-0500-2140	Training				711.78
DAR04015 DARCH FIRE					
9097	THERMAL CAMERA		37 08-Mar-2024	08-Mar-2024	
2-4-0500-2255	Fire Dept Equipment Capital				4,518.87
FIRE FIRE MARSHAL'S PUBLIC FIRE SAFETY COUNCIL					
164890	TRAINING MATERIALS		37 08-Mar-2024	08-Mar-2024	

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Vendor Invoice	Vendor Name Description				Batch Invc Date	Invc Due Date	Amount
G.L. Account	CC1	CC2	CC3	GL Account Name			
DEPARTMENT 0500 Fire Department							
1-4-0500-2140				Training			118.76
HYD15001 HYDRO ONE							
04-2024				BUILDING HYDRO	47 26-Mar-2024	26-Mar-2024	
1-4-0500-2235				Heat & Hydro			200.06
JIM10008 JIM MOORE PETROLEUM							
641351				CLEAR DIESEL	39 18-Mar-2024	18-Mar-2024	
1-4-0500-2180				Gas & Oil			221.89
LINDE01 LINDE CANADA LIMITED							
41369457				CYLINDER RENTAL	37 08-Mar-2024	08-Mar-2024	
1-4-0500-2160				Health & Safety			113.62
MOORE O2 MOORE PROPANE LIMITED							
164002799				PROPANE	47 26-Mar-2024	26-Mar-2024	
1-4-0500-2235				Heat & Hydro			262.39
9016139				BUILDING PROPANE	39 18-Mar-2024	18-Mar-2024	
1-4-0500-2235				Heat & Hydro			215.44
POW16033 POWASSAN HOME HARDWARE							
81918				SUPPLIES	37 08-Mar-2024	08-Mar-2024	
1-4-0500-2125				Materials & Supplies			9.92
RAY06015 RAY FORD							
MARCH 2024				EXPENSES RE FIRE ED CONFERENCE	47 26-Mar-2024	26-Mar-2024	
1-4-0500-2192				Fire Department Per Diem			300.00
1-4-0500-2190				Travel and Conferences			813.51
REC18000 RECEIVER GENERAL - MISC.							
43334				RADIO LICENSE	41 19-Mar-2024	19-Mar-2024	
1-4-0500-2135				Communications			668.01
TELUS TELUS							
APR 2024				CELLULAR PHONES	39 18-Mar-2024	18-Mar-2024	
1-4-0500-2135				Communications			134.30
MARCH 2024				CELLULAR PHONES	34 05-Mar-2024	05-Mar-2024	
1-4-0500-2135				Communications			134.30
WAY23007 WAYNE WRIGHT							
APR 2024				REPLACING DAMAGED FUEL TANK	47 26-Mar-2024	26-Mar-2024	
1-4-0500-2180				Gas & Oil			36.45
1-4-0500-2245				Small Equipment			175.87
Department Totals :							9,276.67

DEPARTMENT 0700 Conservation Authority							
CGI90523 CGIS SPATIAL SOLUTIONS							
45383				QUARTERLY INVOICE	41 19-Mar-2024	19-Mar-2024	
1-4-0700-2775				GIS			2,466.30
Department Totals :							2,466.30

DEPARTMENT 0800 Building Bylaw Enforcement							
BMOUSSEAU MOUSSEAU BENJAMIN							
MARCH 2024				MILEAGE	39 18-Mar-2024	18-Mar-2024	
1-4-0800-2720				By-Law Enforce. - Other Expenses			17.50

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G.L. Account	CC1 CC2 CC3 GL Account Name				

DEPARTMENT 0800 Building Bylaw Enforcement

TOW20022 MUNICIPALITY OF EAST FERRIS

FEB 2024	BUILDING INSPECTION		39 18-Mar-2024	18-Mar-2024	
1-4-0800-2410	Bldg. Insp. Salaries				670.09
1-4-0800-2420	Bldg. Insp. - Other Expenses				129.72
Department Totals :					817.31

DEPARTMENT 1000 Other Protections

MIN13004 MINISTER OF FINANCE

300603240753	JANUARY POLICING COSTS		41 19-Mar-2024	19-Mar-2024	
1-4-1000-0050	Policing Costs				13,566.00
Department Totals :					13,566.00

DEPARTMENT 1100 Public Works

BEL02000 BELL CANADA

2024-04	GARAGE PHONE		47 26-Mar-2024	26-Mar-2024	
1-4-1100-3710	Garage - Telephone				50.54

HEB08001 H E BROWN SUPPLY CO. LTD.

848750	SUPPLIES		41 19-Mar-2024	19-Mar-2024	
1-4-1100-3765	Health & Safety				90.77
1-4-1100-3120	Materials & Shop Supplies				313.68

HUBB HUBBCAP

1034500	CULVERT MILLER		34 05-Mar-2024	05-Mar-2024	
1-4-1100-3118	Culverts				864.00
1034554	CULVERTS		41 19-Mar-2024	19-Mar-2024	
1-4-1100-3118	Culverts				8,493.59

HYD15001 HYDRO ONE

APR 2024	GARAGE HYDRO		47 26-Mar-2024	26-Mar-2024	
1-4-1100-3720	Garage - Hydro				303.64

J&J01 J & J EQUIPMENT REPAIR

81647	COUPLER		34 05-Mar-2024	05-Mar-2024	
1-4-1100-3275	Expenses re Tractor				516.03
1-4-1100-3282	Excavator Parts and Repairs				59.61

JIM10008 JIM MOORE PETROLEUM

641351	CLEAR DIESEL		39 18-Mar-2024	18-Mar-2024	
1-4-1100-3271	Freightliner Fuel				1,195.78
1-4-1100-3226	Western Star 2005 Fuel				1,362.07
641353	DYED DIESEL		39 18-Mar-2024	18-Mar-2024	
1-4-1100-3281	Excavator Fuel				1,258.22
1-4-1100-3211	Grader Fuel				485.63
1-4-1100-3241	Backhoe Fuel				463.57
641790	GASOLINE		39 18-Mar-2024	18-Mar-2024	
1-4-1100-3256	2019 GMC Fuel				688.99
1-4-1100-3261	2015 GMC Fuel				689.00

MOORE O2 MOORE PROPANE LIMITED

164002801	PROPANE		47 26-Mar-2024	26-Mar-2024	
1-4-1100-3150	Garage Furnace Fuel				834.09
9016136	PROPANE		41 19-Mar-2024	19-Mar-2024	

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AP5130

Page : 5

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Time : 2:45 pm

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Bank : 1 To 1

Class : All

Vendor Invoice	Vendor Name Description	Batch	Inv Date	Inv Due Date	Amount
G.L. Account	CC1 CC2 CC3 GL Account Name				
DEPARTMENT 1100	Public Works				
1-4-1100-3150	Garage Furnace Fuel				655.87
ONTARIO01	ONTARIO AGGREGATE RESOURCES CORPORATION				
224671	CLASS B LICENSE	223	31-Dec-2023	31-Dec-2023	
1-4-1100-4430	Costs Re: Aggregate Pits				394.00
224672	CLASS A LICENSE	223	31-Dec-2023	31-Dec-2023	
1-4-1100-4430	Costs Re: Aggregate Pits				789.00
POW16033	POWASSAN HOME HARDWARE				
81918	SUPPLIES	37	08-Mar-2024	08-Mar-2024	
1-4-1100-3120	Materials & Shop Supplies				490.38
SDB	SDB TRUCK AND EQUIPMENT REPAIRS				
13267	ANNUAL INSPECTION AND REPAIRS	47	26-Mar-2024	26-Mar-2024	
1-4-1100-3227	Western Star 2005 Parts and Repairs				2,064.51
SHAWN	HUGHES SHAWN				
MARCH 2024	MILEAGE -SOILS COURSE	43	19-Mar-2024	19-Mar-2024	
1-4-1100-3725	Travel				405.50
SLING01	SLING CHOKER SAFETY AND RIGGING SUPPLIES				
104140	CLOTHING- KUNKEL	41	19-Mar-2024	19-Mar-2024	
1-4-1100-3770	Boots and Clothing Allowance				260.25
104141	BOOTS- KUNKEL	34	05-Mar-2024	05-Mar-2024	
1-4-1100-3770	Boots and Clothing Allowance				216.10
104435	CLOTHING- HUGHES	41	19-Mar-2024	19-Mar-2024	
1-4-1100-3770	Boots and Clothing Allowance				123.87
104436	CLOTHING -MCMAHON	41	19-Mar-2024	19-Mar-2024	
1-4-1100-3770	Boots and Clothing Allowance				272.07
SPE19001	SPECTRUM TELECOM GROUP LTD.				
1299766	AIR TIME	34	05-Mar-2024	05-Mar-2024	
1-4-1100-3765	Health & Safety				412.45
SUNLIF01	SUN LIFE ASSURANCE COMPANY OF CANADA				
MARCH 2024	GRP INS PREMIUMS	37	08-Mar-2024	08-Mar-2024	
1-4-1100-3660	Benefits - Group Insurance				2,201.84
TOROMONT	TOROMONT CAT				
986871	MONTHLY MAINTENANCE	41	19-Mar-2024	19-Mar-2024	
1-4-1100-3242	Backhoe Parts and Repairs				182.33
Department Totals :					26,137.38

DEPARTMENT 1300	Environmental				
BEL02005	BELL MOBILITY CELLULAR				
APR 2024	CELLULAR PHONE	41	19-Mar-2024	19-Mar-2024	
1-4-1300-4510	Site Expenditures				76.28
GFL	GFL ENVIRONMENTAL				
140322	FEBRUARY RECYCLING SERVICES	41	19-Mar-2024	19-Mar-2024	
1-4-1300-4610	Recycling				3,192.71
KN11011	KNIGHT PIESOLD				
17278	ENGINEERING SERVICES FEB	41	19-Mar-2024	19-Mar-2024	
1-4-1300-4510	Site Expenditures				4,980.45

Council/Board Report By Dept-(Computer)



Vendor : UNITED CH To ZEHR
 Batch : All
 Department : All

Cheque Print Date : 01-Mar-2024 To 31-Mar-2024
 Bank : 1 To 1
 Class : All

Vendor Invoice	Vendor Name Description					Batch Invc Date	Invc Due Date	Amount
G.L. Account	CC1	CC2	CC3	GL Account Name				

DEPARTMENT 1300 Environmental
 Department Totals : 8,249.44

DEPARTMENT 1400 Health
 NOR14001 NORTH BAY PARRY SOUND DISTRICT HEALTH UNIT
 MARCH 2024 MONTHLY LEVY 41 19-Mar-2024 19-Mar-2024
 1-4-1400-5110 Health Unit 3,521.50
 Department Totals : 3,521.50

DEPARTMENT 1500 Social Services
 NIP14003 NIPISSING DISTRICT SOCIAL SERVICES BOARD
 0046 MONTHLY LEVY 41 19-Mar-2024 19-Mar-2024
 1-4-1500-6110 General Assistance 27,715.13
 Department Totals : 27,715.13

DEPARTMENT 1600 Home for Aged
 CAS03011 CASSELLHOLME
 MARCH 2024 MONTHLY LEVY 41 19-Mar-2024 19-Mar-2024
 1-4-1600-6210 Home for the Aged 4,551.00
 Department Totals : 4,551.00

DEPARTMENT 1700 Parks & Recreation
 HYD15001 HYDRO ONE
 2024-04 BEACH COTTAGE HYDRO 47 26-Mar-2024 26-Mar-2024
 1-4-1700-1110 Parks Expenses 40.77
 APRIL 2024 TENNIS CRT HYDRO 47 26-Mar-2024 26-Mar-2024
 1-4-1700-1115 Tennis Court 29.65
 Department Totals : 70.42

DEPARTMENT 1800 Recreation Programs
 MCISAAC MCISAAC MONIQUE
 03-2024 PRIZES RE SCAVENGER HUNT 47 26-Mar-2024 26-Mar-2024
 1-4-1800-1310 Recreation Programs and Events 67.24
 Department Totals : 67.24

DEPARTMENT 2000 Accounts Payable
 CAN03059 CANADIAN UNION OF PUBLIC
 FEB 2024 UNION DUES FEB 34 05-Mar-2024 05-Mar-2024
 1-2-2000-3336 Deductions Payable- Union Dues 444.66
 OME15030 OMERS
 FEB 2024 MONTHLY CONTRIBUTIONS 34 05-Mar-2024 05-Mar-2024
 1-2-2000-3335 OMERS Contributions 7,210.92
 RECEIV02 RECEIVER GENERAL - SOURCE DEDUCTIONS
 FEB 2024 PAYROLL DEDUCTIONS FEB RP0003 34 05-Mar-2024 05-Mar-2024
 1-2-2000-3330 Deductions Payable EI 185.80
 1-2-2000-3320 Deductions Payable - CPP 485.72

Corporation of the Township of Chisholm
Municipal Office: 2847 Chiswick Line, RR #4, Powassan, ON P0H 1Z0
(705)724-3526 - Fax (705)724-5099
info@chisholm.ca

Gail Degagne, Mayor
Jennistine Leblond, CAO Clerk-Treasurer

MEMO

To: Council
From: Jenny Leblond
Date: April 19, 2024
RE: General Updates

The Official Plan Review Request for Proposal document is ready and went public as of April 10th 2024.

The Engagement portal is approx. 75% complete with our main home page done. The following projects are almost complete: Budget, Strategic Plan and Official Plan Review. If Council has any ideas on Surveys or discussion topics for the portal, let the CAO know.

The Ministry of Municipal Affairs and Housing puts on one Clerks Forum and one Treasurers Forum each year. They have gone back to in person only for this year as they did prior to COVID. The meeting for our area is in Sudbury May 15-16, 2024. The CAO will be attending so General Government for May will have to be cancelled.

Fire Chief and staff are working on a Community Risk Assessment as mandated by Ontario Regulation 378/18. This project is to be complete by July 1st 2024.

CAO is working on updating the Asset Management Plan now that the information has been collected to be compliant for the July 1, 2022 requirements. Once complete and the budget is passed, a consultant will be hired to help with the core asset regulation piece for compliance due July 1, 2024.

Once the Budget is passed, the CAO will be able to complete the Operational Plan for 2024 that coincides with the Strategic Plan.

Annual reports for CCBF (aka Gas Tax) and OCIF are complete.

**Ministry of
Municipal Affairs
and Housing**

Office of the Minister

777 Bay Street, 17th Floor
Toronto ON M5G 2E5
Tel.: 416 585-7000

**Ministère des
Affaires municipales
et du Logement**

Bureau du ministre

777, rue Bay, 17^e étage
Toronto (Ontario) M5G 2E5
Tél. : 416 585-7000



234-2024-1118

March 25, 2024

Your Worship
Mayor Gail Degagne
The Corporation of the Township of Chisholm
2847 Chiswick Line, Rural Road 4
Powassan ON P0H 1Z0

Dear Mayor Degagne:

Thank you for your municipality's application to the Municipal Disaster Recovery Assistance program for the 2022 forest fire in your community.

I am pleased to inform you that the Government of Ontario will provide financial support through the Municipal Disaster Recovery Assistance program to help the Township of Chisholm with costs related to the forest fire in 2022. Costs eligible under the program are up to \$89,000, for operating and/or capital costs related to the forest fire. Final payments will be based on actual costs.

Staff from the ministry's Municipal Services Office – North (Sudbury) will be working with your municipality to finalize a grant agreement in the upcoming weeks. If you have any questions, please feel free to contact Sarah Cormier at 249-885-2953 or sarah.cormier@ontario.ca.

The province is committed to supporting your community. Please accept my best wishes.

Sincerely,

A handwritten signature in black ink, appearing to read "Paul Calandra".

Hon. Paul Calandra
Minister of Municipal Affairs and Housing

c: Jennistine Leblond, CAO/Treasurer, Township of Chisholm

TOWNSHIP OF CHISHOLM
GENERAL GOVERNMENT COMMITTEE MEETING

DATE: November 15, 2023
TIME: 7pm
LOCATION: Council Chambers

PRESENT:

Mayor Gail Degagne
Councillor Bernadette Kerr
Councillor Paul Sharp
Councillor Claire Riley
Councillor Nunzio Scarfone
CAO Clerk-Treasurer Jenny Leblond

REGRETS:

GUESTS:

1. CALL TO ORDER

Chairperson Gail Degagne called the meeting to order at 7:03 pm. The land acknowledgement was read by Mayor Degagne.

2. DECLARATION OF PECUNIARY INTEREST – None noted.

3. APPROVAL OF AGENDA

Resolution 2023-42 (GGC)

Bernadette Kerr and Nunzio Scarfone: Be it resolved that the *Agenda* for this meeting be approved as amended. **‘Carried’**

4. APPROVAL OF MINUTES

Resolution 2023-43 (GGC)

Claire Riley and Bernadette Kerr: Be it resolved that the Minutes of the October 18th, 2023 General Government Committee meeting be adopted as printed and circulated.

5. OPEN FORUM

6. BUSINESS ARISING FROM MINUTES

1. Regulate and License Festivals – No discussion
2. Review By-Law – Roadway Service Standards – No discussion
3. Licence trailers by-law - No discussion
4. Communications Policy

Resolution 2023-44(GGC)

Nunzio Scarfone and Bernadette Kerr: Be it resolved that General Government Committee recommend to Council to approve the Communications Policy as amended.

'Carried'

5. Building By-law

Resolution 2023-45(GGC)

Claire Riley and Paul Sharp: Be it resolved that General Government Committee recommend to Council to approve the Building By-law that includes the schedule with the Code of Conduct.

'Carried'

7. NEW BUSINESS

Review Speed Limit By-law

Resolution 2023-46(GGC)

Claire Riley and Bernadette Kerr: Be it resolved that General Government Committee direct staff to create a policy framework for deciding speed limits on the township roads.

'Carried'

Council discussed Code of Conduct and Complaint process. Staff will work on and bring back to committee.

Council reviewed Budget Policy – no changes at this time.

8. ADJOURNMENT

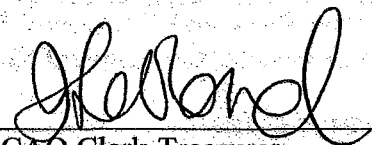
Resolution 2023-47 (GGC)

Nunzio Scarfone and Bernadette Kerr: Be it resolved that we do now adjourn to meet again at the call of the Chair.

'Carried'



Chairperson



CAO Clerk-Treasurer

**The Golden Sunshine Municipal Non-Profit Housing Corporation
Minutes of the Board of Directors Meeting
2024- 02**

Tuesday February 20, 2024

A regular meeting of the Golden Sunshine Municipal Non-Profit Housing Corporation board was held on Tuesday February 20, 2024.

Present: Bernadette Kerr, Mieke Krause, Leo Patey, Tom Piper, Calvin Young & Amber McIsaac, Property Manager.

Regrets: Dave Britton & Nancy McFadden,

1. Call to order

Resolution No. 2024-08– Moved by Tom, seconded by Leo that the meeting was called to order at 9:25 am. Carried

2. Additions to Agenda – none

3. Approval of the Agenda

Resolution No. 2024-09– Moved by Tom, seconded by Leo that the agenda be adopted as presented.

**4. Conflict of Interest Disclosure – Leo Patey, Employer (listed on 7.b) January 2024
Transaction Reports**

5. Approval of the Minutes from the January 16, 2024 board meeting

Resolution No. 2024-10– Moved by Calvin seconded by Tom that the minutes from the board meeting on January 16, 2024 were adopted as presented.

6. Business arising

a) OPHI Project #1

The board reviewed the Request for Proposal for Architectural drawings for patio upgrades and advised Amber to proceed. Amber will contact municipalities to post on their websites and social media accounts.

b) Invitation for Tender- Plumbing Service and Maintenance

The board reviewed the invitation for tender and advised Amber to proceed. Amber will contact municipalities to post on their websites and social media accounts.

b) Complaint Investigation

Resolution No. 2024-11– Moved by Calvin seconded by Tom that board meeting will move into a closed session at 9:35am.

Resolution No. 2024-12– Moved by Calvin seconded by Tom that board meeting will move out of closed session at 9:56am.

7. Correspondences

a) Managers Report

Save on Energy- energy affordability project will deliver 11 new fridges on February 27, 2024 and remove and dispose of the older fridges in the same day. The GSMNP received 21 drying racks and they distributed them to each apartment that wanted one. Tenants were advised that they are property of the GSMNP and will remain with the apartment should they move out. All spare drying racks are being stored for future tenants who may wish to have one.

b) Financials

Resolution No. 2024-13 Moved by Tom, seconded by Mieke that the board approves the January 2024 Transaction Report as presented. Carried

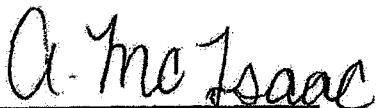
Resolution No. 2024-14 Moved by Leo, seconded by Calvin that the board approves the January 2024 Income Statement as presented. Carried

8. Next Board Meeting – March 19, 2024

9. Adjournment - Resolution No. 2024-15– Moved by Leo, seconded by Kal that the board meeting be adjourned at 10:05 am. Carried



President, Bernadette Kerr



Property Manager, Amber McIsaac

**NORTH BAY-MATTAWA CONSERVATION AUTHORITY
MINUTES
of the**

FIRST meeting of the North Bay-Mattawa Conservation Authority held at 4:00 p.m. on January 24, 2024 in the NBMCA's Natural Classroom, 15 Janey Avenue, North Bay Ontario.

MEMBERS PRESENT:

Callander, Municipality of	-	Irene Smit
Chisholm, Township of	-	Nunzio Scarfone
Calvin, Township of	-	Bill Moreton
Mattawan, Municipality of	-	Michelle Lahaye
North Bay, City of	-	Lana Mitchell
Papineau –Cameron, Township of	-	Shelley Belanger
Powassan, Municipality of	-	Dave Britton

MEMBER(S) ABSENT:

Bonfield, Township of	-	Steve Featherstone
East Ferris, Municipality of	-	Steve Trahan
Mattawa, Town of	-	Loren Mick
North Bay, City of	-	Peter Chirico
North Bay, City of	-	Chris Mayne

ALSO PRESENT:

Chitra Gowda, CAO, Secretary-Treasurer
Rebecca Morrow, Executive Assistant/Deputy CAO
David Ellingwood, Director, Water Resources/Deputy CAO
Aaron Lougheed, Assistant Manager, Finance
Paula Loranger, Community Relations Coordinator
Sasha Fredette, Deputy Chief Building Official, Supervisor, On-Site Sewage Systems
Shawn Kozmick, GIS Specialist
Troy Storms, Manager, Lands & Stewardship
Valerie Murphy, Regulations Officer
Amanda Savage, Building Official Inspector, On-Site Sewage Systems
Githan Kattera, Water Resources Coordinator
Adam Whyte, Supervisor, Maintenance
Angela Mills, Water Resources Specialist
Tara Michauville, Member of the public

1. Acknowledgement of Indigenous Traditional and Treaty Lands

Lana Mitchell read a statement acknowledging Indigenous and Treaty Lands.

2. Welcome & Introductions

The Chair welcomed everyone in attendance. The thanked the Board members for their continued

support of the Conservation Authority, and indicated that his two year term as Chair has come to an end, and it was a pleasure to be the Chair during interesting times such as the Covid 19 pandemic.

3. Approval of the Agenda

After discussion the following resolution was presented:

Resolution No. 05-24, Lahaye-Smit

THAT the agenda be approved as presented.

Carried Unanimously

4. Delegations

None.

5. Declaration of Pecuniary Interest

None declared.

6. Appointment of the CAO, Secretary Treasurer as Chair

After Discussion, the following resolutions were presented:

Resolution No. 06-24, Belanger-Scarfone

THAT the Chief Administrative Officer be appointed as Chair for the purpose of conducting the election of Conservation Authority Officers and Executive Committee.

Carried Unanimously

Resolution No. 07-24, Chirico-Mitchell

THAT Rebecca Morrow and Aaron Lougheed be appointed as scrutineers for the election of Officers and Executive Committee.

Carried Unanimously

Election of Officers

The Acting Chair reviewed the election procedures with the members. After discussion, the

members were invited to proceed with a call for nominations for the position of Chair.

Michelle Lahaye nominated Shelley Belanger.

After a second and third call for nominations with no response the acting Chair asked the Shelley Belanger if she was willing to accept the nomination. Shelley accepted. The acting Chair declared Shelley Belanger as the Chair. After Shelley accepted, she addressed those in attendance and thanked members for their trust and confidence and outlined her years of experience including her professional experience as a human resources professional. Afterwards the following resolution was presented:

Resolution No. 08-24, Scarfone-Mitchell

THAT nominations for the position of Chair are closed.

Carried Unanimously

The Acting Chair then called for nominations for the position of Vice Chair.

Dave Britton nominated Michelle Lahaye
Shelley Belanger nominated Dave Britton.

After a second and third call for nominations with no response the acting Chair asked Michelle and Dave if they were willing to accept their respective nominations. Dave declined the nomination and Michelle accepted. The acting Chair asked Michelle if she was willing to accept her respective nomination. Michelle accepted the position, and the following resolution was presented:

Resolution No. 09-24, Smit-Belanger

THAT nominations for the position of Vice-Chair are closed.

Carried Unanimously

The Acting Chair then called for nominations for the Executive Committee. She reminded members that the Chair and Vice Chair are automatically appointed as members to the Executive Committee, and that four more members were required.

Michelle Lahaye nominated Irene Smit.
Shelley Belanger nominated Dave Britton.
Michelle Lahaye nominated Lana Mitchell.

Dave Britton nominated Bill Moreton.

After a call for members, the Chair asked all members nominated if they were willing to accept their nominations. All accepted. The following resolutions was then presented:

Resolution No. 10-24, Belanger-Moreton

THAT nominations for the Executive Committee are closed.

Carried Unanimously

Resolution No. 11-24, Lahaye-Mitchell

THAT

Irene Smit
Dave Britton
Lana Mitchell
Bill Moreton

Are appointed to the Executive Committee for the year 2024 or until the next Annual General Meeting.

Carried Unanimously

At this point in the meeting the Chief Administrative Officer turned the meeting over to the newly elected Chair. The Chair congratulated everyone on their new appointments.

7. Adoption of Previous Minutes of December 1, 2023, December 13, 2023, January 8, 2024

After discussion the following resolution was presented:

Resolution No. 12-24, Smit-Lahaye

THAT the minutes of the meeting held December 13, 2023 are adopted as written.

Carried Unanimously

8. Appointment of Solicitor

After discussion the following resolution was presented:

Resolution No. 13-24, Lahaye-Moreton

THAT Russell Christie LLP is appointed as solicitor for the Conservation Authority for the year 2024.

Carried Unanimously

9. 2024 Banking and Borrowing Resolution

After discussion the following resolution was presented:

Resolution No. 14-24, Scarfone-Smit

THAT TD Bank be appointed to provide banking services for the Conservation Authority for the year 2024 and,

THAT staff are authorized to borrow from the TD Bank up to \$300,000.00 for the year 2024 for cash flow purposes.

Carried Unanimously

The meeting was temporarily adjourned at 4:21pm so that the Source Protection Authority meeting could be held. The following resolutions were presented:

Resolution No. 15-24, Britton-Moreton

THAT the NBMCA Board meeting adjourn temporarily.

Carried Unanimously

Resolution No. 16-24, Smit-Lahaye

THAT the NBMCA Board meeting begin at 4:43 pm.

Carried Unanimously

10. Correspondence

None presented.

11. Conservation Ontario Council voting delegates

Chitra Gowda presented the Conservation Ontario Council voting delegates report. After discussion, the members thanked Chithra and the following resolution was presented:

Resolution No. 17-24, Mitchell-Britton

THAT the Board of Directors of the North Bay-Mattawa Conservation Authority appoint the Chair as NBMCA’s voting delegate for Conservation Ontario Council for 2024 and that the Vice-Chair and CAO be appointed as first and second alternate respectively.

AND THAT the report be received and appended to the minutes of this meeting.

Carried Unanimously

12. Planning and Development Activity 2023

Chitra Gowda invited Valerie Murphy and David Ellingwood to present Planning and Development Activity 2023 . After discussion, the members thanked Valerie and David for their presentation and the following resolution was presented:

Resolution No. 18-24, Smit-Moreton

THAT the Planning and Development and On-site Sewage System (OSS) member’s report, *Fourth Quarter Review 2023*, is received and appended to the minutes of this meeting.

Carried Unanimously

13. Section 28 Approvals

Valerie Murphy presented the Section 28 Approvals report. After discussion, the members thanked Valerie for her presentation and the following resolution was presented:

Resolution No. 19-24, Scarfone-Mitchell

THAT the Development, Interference with Wetlands and Alterations to Shorelines and Watercourses members is received and appended to the minutes of this meeting.

Carried Unanimously

14. Appointment of Auditor

Chithra Gowda invited Aaron Lougheed to present his report to the Appointment of Auditor. After discussion, the Members thanked Aaron and the following resolution was presented:

Resolution No. 20-24, Lahaye-Scarfone

THAT MNP be appointed as auditor for the Conservation Authority for fiscal year 2023.

Carried Unanimously

15. Closed Session – Committee of the Whole to discuss Property, Financial and personnel matters

After discussion the following resolutions were presented:

Resolution No. 21-24, Britton-Smit

THAT the meeting move into a closed session of “Committee of the Whole” to discuss Property, Financial and personnel matters at 5:01pm.”

Carried Unanimously

Resolution No. 22-24, Moreton-Smit

THAT the meeting move out of a closed session of “Committee of the Whole and back into an open meeting at 7:16pm.”

Carried Unanimously

Resolution No. 23-24, Mitchell-Britton

THAT the legally reviewed ski hill operational funding agreements as presented be signed by NBMCA and sent to the respective parties for full execution.

AND THAT the Board direct staff to release operational related funds to the Ski Hill, upon staffs satisfactory review of the status of the NBMCA’s Ski Hill operation and also the ski Hill’s request including invoices and other relevant documents.

Carried Unanimously

Resolution No. 24-24, Moreton-Scarfone

THAT the Board direct staff to sell the NBMCA owned property along Chippewa Creek-Kinsmen

trail adjacent to and behind the Davedi Club of North Bay, Airport Road to the Davedi Club for an amount based on the appraisal of \$82,000 and also all closing costs.

Carried Unanimously

Resolution No. 25-24, Smit-Scarfone

THAT the Board direct staff to discuss with Ski Ridge estates about NBMCA selling the land to Ski Ridge Estates needed for the swale and then obtaining an easement to the NBMCA trail.

Carried Unanimously

16. New Business

None noted.


17. Adjournment (7:20 p.m.)

As there was no new business, the following resolution was presented:

Resolution No. 26-23, Moreton-Britton

THAT the meeting be adjourned, and the next meeting be held at 4:00 pm Wednesday February 28, 2024 or at the call of the Chair.

Carried Unanimously



Shelley Belanger, Chair



Chitra Gowda, Chief Administrative Officer,
Secretary Treasurer

**NORTH BAY-MATTAWA CONSERVATION AUTHORITY
MINUTES
of the**

SECOND meeting of the North Bay-Mattawa Conservation Authority held at 4:00 p.m. on February 29, 2024 in the NBMCA’s Marc Charron Boardroom, 15 Janey Avenue, North Bay Ontario.

MEMBERS PRESENT:

Bonfield, Township of	-	Steve Featherstone
Callander, Municipality of	-	Grant McMartin
Calvin, Township of	-	Bill Moreton
East Ferris, Municipality of	-	Steve Trahan
Mattawan, Municipality of	-	Michelle Lahaye
North Bay, City of	-	Peter Chirico
North Bay, City of	-	Lana Mitchell
North Bay, City of	-	Chris Mayne
Papineau-Cameron, Township of	-	Shelley Belanger

MEMBER(S) ABSENT:

Chisholm, Township of	-	Nunzio Scarfone
Mattawa, Town of	-	Loren Mick
Powassan, Municipality of	-	Dave Britton

ALSO PRESENT:

Chitra Gowda, CAO, Secretary-Treasurer
David Ellingwood, Director, Water Resources/Deputy CAO
Rebecca Morrow, Executive Assistant/Deputy CAO
Aaron Loughheed, Assistant Manager, Finance
Valerie Murphy, Regulations Officer
Angela Mills, Water Resources Specialist

1. Acknowledgement of Indigenous Traditional and Treaty Lands

Lana Mitchell read a statement acknowledging Indigenous and Treaty Lands.

2. Approval of the Agenda

Chair Belanger welcomed Grant McMartin to the meeting and explained to members that Grant was appointed by the Municipality of Callander, replacing Irene Smit. After discussion the following resolution was presented:

Resolution No. 27-24, Lahaye-Moreton

THAT the amended agenda be approved as presented. Add under new business date of meeting for discussion.

Carried Unanimously

3. Declaration of Pecuniary Interest

Peter Chirico declared a pecuniary interest in regards to a property item discussed during the

closed session of Committee of the Whole.

4. Adoption of Previous Minutes of January 24, 2024

After discussion the following resolution was presented:

Resolution No. 28-24, Trahan-Mitchell

THAT the minutes of the meeting held January 24, 2024 be adopted as written.

Carried Unanimously

5. Correspondence

Chitra Gowda presented to members an email received from the Ministry of Natural Resources and Forestry dated February 16, 2024 regarding updates to the Conservation Authorities Act: amendments to Section 28, new Ontario Regulation 41/24: Prohibited Activities, Exemptions and Permits, and amendments to O. Reg. 686/21: Mandatory Programs and Services, all of which come into effect on April 1, 2024. After discussion the members thanked Chitra for the update.

6. Section 28 Signing Authority Changes

Chitra Gowda provided an update to members on Section 28 Signing Authority Changes. After discussion the members thanks Chitra and the following resolution was presented:

Resolution No. 29-24, Lahaye-Chirico

THAT the Board of Directors delegate approval of permit applications as per Ontario Regulation 177/06 to the following designated employee:

Director, Water Resources/Deputy CAO.

THAT the Board of Directors remove the delegation of approval of permit applications as per Ontario Regulation 177/06 to the following employee:

Director, Planning & Development.

Carried Unanimously

7. Section 28 Permits

Valerie Murphy presented the report to the Members. After discussion, the Members thanked Valerie and the following resolution was presented:

Resolution No. 30-24, Chirico-Smit

THAT the Section 28 of the *Conservation Authorities Act*, Permits report is received and appended to the minutes of this meeting.

Carried Unanimously

8. Section 28 Updates under the Conservation Authorities Act

Chitra Gowda and Valerie Murphy presented on the Section 28 Updates under the Conservation

Authorities Act and described the key areas of changes for the implementation of the Section 28 program. After discussion, the members thanked Chitra and Valerie and the following resolution was presented:

Resolution No. 31-24, McMartin-Moreton

THAT the Section 28 Updates under the Conservation Authorities Act report is received and appended to the minutes of this meeting.

Carried Unanimously

9. NBMCA Annual Report

Chitra Gowda, David Ellingwood, Angela Mills, and Valerie Murphy presented the NBMCA Annual Report which highlighted the NBMCA's accomplishment for 2023. After discussion, the Members thanked all staff for another successful year. After which, the following resolution was presented:

Resolution No. 32-24, Chirico-Featherstone

THAT THAT the staff report 'NBMCA Annual Report 2023' is received and appended to the minutes of this meeting;

AND THAT the Board direct staff to complete the minor edits and post the NBMCA Annual Report 2023 to the website and share with watershed partners.

Carried Unanimously

10. Watershed Strategy and Conservation Areas Strategy – Public Consultation Phase 1

Chitra Gowda, David Ellingwood, Valerie Murphy and Angela Mills presented the Watershed Strategy and Conservation Areas Strategy – Public Consultation Phase 1 as required as par of the Conservation Authorities Act. The report outlines the consultation process for all phases of the consultation process. After discussion the Members then thanked Chitra, David, Angela and Valeire for their presentation and the following resolutions were presented:

Resolution No. 33-24, Trahan-Mitchell

THAT the Status Update for Watershed Strategy and Conservation Areas Strategy members report is received and appended to the minutes of this meeting; and

THAT staff are directed to proceed with initial public consultation on draft Watershed-based Resource Management Strategy and Conservation Areas Strategy.

Carried Unanimously

11. Floodplain Mapping – Public Engagement

Chitra Gowda and David Ellingwood presented the Floodplain Mapping – Public Engagement report to members. They explained the requirement for a public consultation process. After discussion the members thanked Chitra and David and the following resolution was presented:

Resolution No. 34-23, McMartin-Lahaye

THAT Floodplain Mapping Projects Update members report is received and appended to the minutes of this meeting; and

THAT staff are directed to proceed with public consultation on draft floodplain mapping for Chippewa Creek, Parks Creek and Jessups Creek.

Carried Unanimously

12. Updated Personnel Policy

Chitra Gowda presented the Updated Personnel Policy to members. The updated sections include changes to the Workplace violence, harassment and discrimination Policy and Electronic Monitoring Policy. Steve Trahan suggested the addition of:

- Adding “police shall be asked to investigate” to all incidents of violence or harassment or Complaints under the Criminal Code.
- Addition of the police file number should be obtained for all incident involving the police.
- Addition of an FOI check box to Appendix #3: Discrimination/Harassment Complaint form.

The members thanked Chitra for the updated Personnel Policy and the following resolutions were presented:

Resolution No. 35-24, Moreton-Mayne

THAT the updated Personnel Policy be approved and appended to the minutes of this meeting.

Carried Unanimously

13. Ski Hill Request for Funds

David Ellingwood and Aaron Lougheed presented members the report on the Ski Hill Request for Funds report. After discussion the members thanked David and Aaron and the following resolution was presented:

Resolution No. 36-24, Mitchell-Lahaye

THAT the staff report 'Laurentian Ski Hill Capital Reserve Request' is received and appended to the minutes of this meeting;

AND THAT the Members approve the Laurentian Ski Hill and Snowboarding Club's request for \$3,390.00 from the NBMCA's Ski Hill capital reserve.

Carried Unanimously

14. Closed Session of Committee of the Whole to discuss property, legal and personnel matters

After discussion, the following resolutions were presented:

Resolution No. 37-24, Chirico-Trahan

THAT the meeting move into a closed session of "Committee of the Whole" to discuss property legal and personnel matters at 6:06 pm.

Carried Unanimously

Resolution No. 38-24, Moreton-Chirico

THAT the meeting out of a closed session of "Committee of the Whole" and back into an open meeting. (6:54pm)

Carried Unanimously

Peter Chirico declared a conflict of interest regarding the Davedi Club property matter and did not participate in the discussions.

Resolution No. 40-24, Mitchell-Moreton

THAT the Board direct staff to sell the NBMCA owned property adjacent to the Davedi Club as discussed.

Carried Unanimously

15. New Business

Chitra Gowda explained that a correction to resolution #12-24 was required. After discussion the following resolution was presented:

Resolution No. 40-24, Mitchell-Trahan

THAT resolution 12-24 be amended to read as following:

THAT the Minutes of the meetings held on:

- December 1, 2023
- December 13, 2023
- January 8th, 2024

be adopted as written.

Carried Unanimously

Lana Mitchell suggested changing the Board meeting times. After discussion the members agreed to changing the Board Meeting time to the last Thursday of every month at 4:00 pm.

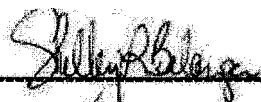
16. Adjournment (7:06 p.m.)

As there was no further new business, the following resolution was presented:

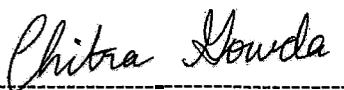
Resolution No. 41-23, McMartin-Mayne

THAT the meeting be adjourned, and the next meeting be held at 4:00 pm Thursday March 28th, 2024 or at the call of the Chair.

Carried Unanimously



Shelley Belanger, Chair



Chitra Gowda, Chief Administrative Officer,
Secretary Treasurer

Jessica Laberge

From: Mélanie Chenier <m.chenier@papineaucameron.ca>
Sent: Tuesday, April 2, 2024 3:56 PM
To: mayor.belanger@mattawa.ca; cao@mattawa.ca; admin@mattawan.ca;
mayor.gould@calvintownship.ca; cao@calvintownship.ca;
npaquette@bonfieldtownship.com; cao.clerk@bonfieldtownship.com; Gail Degagne;
Jessica Laberge; Clerk; Bob Corriveau
Subject: DNSSAB's new CAO wants to hear from you

Hello Mayors and CAOs:

I'm the elected official from Papineau-Cameron that was appointed to the DNSSAB BOD for the term 2022-2026 (as of January 2023) representing the following municipalities: Mattawan, Mattawa, Papineau-Cameron, Calvin, Bonfield and Chisholm.

As you may be aware, in February 2024, a new CAO was appointed to head the DNSSAB. In her role, Melanie Shaye is scheduling meetings with the various Board members and inviting the Mayors and CAOs of the Board Members' respective municipalities to discuss issues important to the municipalities.

As such, I am reaching out to inquire which municipalities would be interested in participating in a meeting with DNSSAB CAO, Melanie Shaye so we can take steps to schedule meeting(s).

If your municipality is not interested in a meeting but would like important issues impacting your municipality raised with the CAO, it would be my pleasure to speak with you and raise/advocate for them on your behalf. If you could please get back to me by April 15th 2024, that would be greatly appreciated.

Note, in addition to housing and food security issues potentially affecting our various communities, I am continuously advocating for the increase in DNSSAB services and a DNSSAB presence in the outlying areas of the District of Nipissing and also requesting that information from the DNSSAB be more freely available in regards to how to make proposals to DNSSAB and requests for funds and services to meet the needs of the constituents of our various municipalities.

Also, Ms. Shaye and the DNSSAB BOD chair, Mark King, have indicated that now that pandemic emergency measures have lifted, DNSSAB BOD will be travelling (again) to the various municipalities to have meetings.

I look forward to hearing from each of your municipalities and to continue to represent your (and all our) interests during my DNSSAB BOD term.

With my kindest regards,
Mélanie

--
Mélanie Chenier

Conseillère/Councillor
Canton Papineau-Cameron Township

(cell) 613.983.5123
email: m.chenier@papineaucameron.ca

Ministry of Finance

Provincial-Local Finance Division

Frost Building North
95 Grosvenor Street
Toronto ON M7A 1Z1

Fax: 1 888 333-2138

Ministère des Finances

Division des relations provinciales
municipales en matière de finances

Édifice Frost nord
95 rue Grosvenor
Toronto ON M7A 1Z1

Télec. : 1 888 333-2138



April 4, 2024

Dear Municipal Treasurer / Clerk-Treasurer:

I am writing to inform you of a few announcements related to municipal taxation made in the 2024 Ontario Budget, including:

1. A new property tax option available to municipalities.
2. Extension of Municipal Vacant Home Tax authority, as well as the release of a Provincial Policy Framework.

Taxation of new multi-residential rental properties

Ontario is committed to addressing the current housing crisis and increasing housing affordability for the people of Ontario. To further encourage the development of purpose-built rental properties, effective immediately, Ontario is providing municipalities with the flexibility to offer a reduced municipal property tax rate on new multi-residential rental properties.

Municipalities will be able to offer this type of tax reduction through the adoption of an optional new multi-residential property subclass within the new multi-residential property class.

Single-tier or upper-tier municipalities that are interested in offering a reduced municipal property tax rate can do so by passing a municipal by-law adopting the subclass and setting a reduction percentage of up to 35%, as determined by the municipality.

Only new multi-residential developments would qualify for a reduced property tax rate, pursuant to a building permit issued on or after an effective date specified in the municipal by-law. Consistent with the approach taken for the previously implemented new multi-residential property class, a property would be subject to the tax reduction once construction has been completed and the building is ready for occupancy. The property would benefit from a reduced rate for a period of 35 years.

Amendments have been made to regulations under the *Assessment Act*, *Municipal Act, 2001*, and the *City of Toronto Act, 2006*. These enabling regulations are available on e-laws at the following links:

- [O. Reg. 140/24: GENERAL \(ontario.ca\)](#)

- O. Reg. 141/24: TAX MATTERS – SPECIAL TAX RATES AND LIMITS (ontario.ca)
- O. Reg. 142/24: TRADITIONAL MUNICIPAL TAXES, LIMITS AND COLLECTION (ontario.ca)

If you have any questions related to this new flexibility, please contact Chris Broughton, Director of the Property Tax Policy Branch at Chris.Broughton@ontario.ca or 416-455-6307.

Municipal Vacant Home Taxes

An unoccupied home is unacceptable in a housing crisis. That is why Ontario is empowering municipalities to make more vacant homes available for housing.

Ontario has responded to municipal requests for additional clarity and flexibility around the existing municipal Vacant Home Tax authority by:

- Extending authority broadly to all single- and upper-tier municipalities to impose a tax on vacant homes, effective immediately.
- Releasing a Provincial Policy Framework. Municipalities will be supported with a new Provincial Policy Framework that sets out best practices for implementing a Vacant Home Tax. The Framework will also encourage municipalities to set a higher Vacant Home Tax rate for foreign-owned vacant homes.

Amendments have been made to the relevant regulations under the *Municipal Act, 2001*. This enabling regulation is available on e-laws at the following link:

- O. Reg. 143/24: OPTIONAL TAX ON VACANT RESIDENTIAL UNITS - DESIGNATED MUNICIPALITIES

The Provincial Policy Framework for municipal Vacant Home Taxes has been released, and is available at:

- Provincial Policy Framework

If you have any questions related to the Municipal Vacant Home Tax authority, please contact Mary Iannaci, Director of the Municipal Funding Policy Branch at Mary.Iannaci@ontario.ca or 647-407-0820.

Sincerely,



Ian Freeman, CPA, CMA
Assistant Deputy Minister
Provincial-Local Finance Division

Jenny Leblond

From: Good Roads <info@goodroads.ca>
Sent: Wednesday, March 27, 2024 11:03 AM
To: Jenny Leblond
Subject: 2024 Provincial Budget: Big on Capital, Short on Maintenance

Everything roads
since 1894.

Good Roads

2024 Provincial Budget: Big on Capital, Short on Maintenance

Good Roads is pleased to provide its members with key highlights of the Government of Ontario's 2024 budget. Below, we outline important developments that directly impact member municipalities:

1. **Infrastructure Investment Focus:** The provincial government has allocated significant funding towards new infrastructure projects, including a \$1 billion municipal infrastructure fund aimed at supporting home construction. Additionally, over \$600 million has been earmarked for water and wastewater infrastructure upgrades. This was announced in the lead up to the budget.
2. **Community Sport and Recreation Fund:** A new \$200 million fund has been established to support the creation and upgrading of community sport and recreation infrastructure. No details have been announced on

program design, but its likely municipalities would need to apply for such funding.

3. **Property Tax Relief for Rental Apartments:**

Municipalities will now have the ability to charge up to 35 per cent lower property tax rates on new purpose-built rental apartments. While this initiative aims to stimulate the construction of rental housing, it's essential to note that it falls short of addressing broader funding concerns raised by municipalities in light of Bill 23.

4. **Ontario Transit Investment Fund:** The launch of the Ontario Transit Investment Fund, with an annual allocation of \$5 million, is aimed at delivering local and intercommunity transportation projects in underserved areas, particularly in rural regions. This initiative essentially makes the Community Transportation Grant Program permanent.

5. **Building Ontario Fund:** The establishment of Ontario's new infrastructure bank, the Building Ontario Fund, is noteworthy. With an initial allocation of \$3 billion, the fund aims to support critical infrastructure projects and attract private capital to meet the growing needs of the province. It also explores opportunities to support large-scale municipal infrastructure projects.

While these initiatives represent positive steps towards addressing critical infrastructure needs and supporting community development, it's important to highlight some areas of concern:

- **Lack of Investment in Rural Road Safety:** Despite some positive initiatives, the budget overlooks the pressing issue of rural road safety. Good Roads' advocacy for improved rural road infrastructure and safety measures has not received adequate attention in this budget. Rural communities face unique challenges concerning road safety, and without sufficient investment, these issues may persist, posing risks to all road users.
- **Maintenance Funding Gap:** The budget lacks sufficient funding for maintaining existing infrastructure, posing challenges for municipalities grappling with aging infrastructure systems. Sustainable funding for

maintenance and rehabilitation remains a pressing issue that requires attention.

- **Comprehensive Funding Solutions Needed:** While targeted investments are welcomed, a comprehensive approach to municipal funding is necessary to address the diverse needs of municipalities effectively. Sustainable funding models are essential for ensuring the long-term viability and resilience of our communities.

As advocates for municipal transportation and infrastructure, it's imperative to continue engaging with policymakers to address these concerns and advocate for the needs of our municipalities.

We encourage all members to stay informed and actively participate in discussions surrounding municipal transportation and infrastructure.

G



R

Sent to: j.leblond@chisholm.ca

[Unsubscribe](#)

Good Roads, 22-1525 Cornwall Rd., Oakville, Ontario L6J 0B2, Canada

From: AMO Communications <communicate@amo.on.ca>
Sent: Monday, April 8, 2024 1:15 PM
To: Jessica Laberge
Subject: AMO Policy Update – New Federal Infrastructure & Housing Items in Upcoming 2024 Budget



Policy Update – New Federal Infrastructure & Housing Items in Upcoming 2024 Budget

Recently, the Federal Government announced new investments in infrastructure, changes to increase construction of rental apartments, and actions to protect and increase affordable housing that will be coming forth in Canada's 2024 Budget.

New Infrastructure Investments

A new Canada Housing Infrastructure Fund will provide:

- \$1 billion directly to municipalities to support urgent infrastructure needs
- \$5 billion for agreements with provinces and territories for longer-term priorities.

Agreements with provinces and territories will require commitment to housing-related conditions, for example:

- Adoption of four units as-of-right
- Implementation of measures from the Home Buyers' Bill of Rights and Renters' Bill of Rights
- A three-year freeze on increasing development charges for municipalities with a population greater than 300,000

In addition, the announcements noted a **top-up to the Housing Accelerator Fund** with an additional \$400 million, and signaled

criteria to access the federal government's forthcoming public transit fund.

These much-needed investments to municipal infrastructure required for growth can help to offset the almost \$100 billion in growth-related infrastructure that Ontario's municipalities are planning for over the next 10 years. Significant questions remain regarding funding eligibility, including accessibility for regional municipal governments and the scope of eligible investments, as well as the potential impact of key conditions – most notably the three-year freeze on development charges.

AMO is working with municipal staff to unpack potential implications to help inform next steps with provincial and federal partners.

Measures to Improve Housing Affordability and Rent

Investments and changes to the Canada Construction Loan Program, including:

- An additional \$15 billion investment in the program
- Modifications to conditions (e.g., extending loan terms, extending access to financing to include housing for students and seniors)
- A partnership program to help support provincial and territorial housing plans

The new funding can help get more residential rentals built, including affordable units and is consistent with recommendations in AMO's [Blueprint for Action: An Integrated Approach to Address the Ontario Housing Crisis](#).

At the same time, the federal government also announced a series of actions to support rental tenants with housing affordability, including:

- Launching a new \$15 million Tenant Protection Fund
- Creating a new Canadian Renters' Bill of Rights, to be developed and implemented in partnership with provinces and territories
- Making sure renters get credit for on-time rent payments

AMO looks forward to additional details on the Home Buyers' Bill of Rights and Renters' Bills of Rights in the federal Budget.

Measures to Protect and Create New Affordable Housing Apartments

The federal government will be launching a new \$1.5 billion Canada Rental Protection Fund intended to protect affordable housing and create thousands of new affordable apartments.

The fund will provide \$1 billion in loans and \$470 million in contributions to non-profit organizations and other partners so they can acquire units and preserve rent prices in the long term.

These measures are responsive to AMO advocacy dating back to 2022.

Additional Announcements

The Federal Government also announced funding for a National School Food Program, investing \$1 billion over 5 years to provide meals to 400,000 more kids every year, beyond those served by existing school food programs. AMO wrote to Minister Freeland in March expressing our support for the implementation of a national school food program and we are pleased to see it will be included in the 2024 Budget.

A \$2.4 billion investment in Artificial Intelligence measures were also announced.

*Disclaimer: The Association of Municipalities of Ontario (AMO) is unable to provide any warranty regarding the accuracy or completeness of third-party submissions. Distribution of these items does not imply an endorsement of the views, information or services mentioned.

Association of Municipalities of Ontario

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PROVINCIAL ECONOMIC AND FISCAL UPDATE 2024: BUILDING A BETTER ONTARIO

Date: March 26, 2024

1. ECONOMIC AND FISCAL UPDATE AND RELATED DOCUMENTS

Click here for the 2024 [Provincial Economic and Fiscal Update](#), [Highlights](#), and [News Release](#).

2. PROVINCIAL ECONOMIC AND FISCAL UPDATE 2024 PRIORITIES

The economic and fiscal update stresses a number of themes:

- Rebuilding Ontario's Economy
- Building Infrastructure, Highways and Transit in Your Communities
- Working for Workers
- Keeping Costs Down
- Better Services for You

3. MUNICIPAL HIGHLIGHTS

The economic and fiscal update includes summaries of prior commitments as well as some new announcements.

HOUSING

- The Province is returning surplus properties into productive use in support of government priorities such as attainable housing and other social infrastructure (p. 51).
- The Province will establish a new provincial policy framework that sets out best practices for municipalities to implement a Vacant Home Tax. The framework will encourage municipalities to set a higher Vacant Home Tax rate for foreign-owned vacant homes, and municipalities will no longer need approval from the Minister of Finance to implement the tax (p. 79).
- \$152M over the next three years to support individuals facing unstable housing conditions and dealing with mental health and addictions challenges (p. 78).

INFRASTRUCTURE

- As previously announced, \$1B for the new Municipal Housing Infrastructure Program to support core infrastructure projects that enable housing for growing and developing communities (p. 45).
- As previously announced, an additional \$625M to the Housing-Enabling Water Systems Fund, bringing the fund's total to \$825M (p. 46).
- Municipalities will receive increased access to financing for housing-enabling water and wastewater infrastructure projects under Infrastructure Ontario's loan program that will better align municipal revenues from new housing with payments on the loans from Infrastructure Ontario, with options that:
 - Provide flexibility on construction period interest payments, including deferred interest payments until projects are substantially complete;
 - Longer loan terms;
 - More flexible repayment terms; and,
 - Lower administrative costs (p. 46).
- The Province is proposing legislation to support the Building Ontario Fund's mandate and investment objectives as an independent, arm's-length agency (p. 47).
- \$200M over three years in a new application-based local Community Sport and Recreation Infrastructure Fund. The funds will invest in new and revitalized sport, recreation and community facilities (p. 48).
- \$250M over three years for critical repairs for key public infrastructure such as courts, detention centres, laboratories and offices (p. 51).
- \$5M to explore the use of digital twins technology to deliver its public infrastructure projects (p. 65).

TRANSIT

- \$5M annually for the new Ontario Transit Investment Fund, which supports the delivery of local and intercommunity transportation projects in unserved and underserved areas in Ontario, particularly in rural areas. The Fund will build on the Community Transportation Grant Program and will include an ongoing application-based intake with expanded eligibility that includes municipalities, Indigenous communities, and non-profit organizations (p. 65).

PROPERTY TAX AND ASSESSMENT

- Effective immediately, Ontario is providing municipalities with the flexibility to offer a reduced municipal property tax rate on new multi-residential rental properties (p. 81).
 - Municipalities can lower their tax burden to a maximum of 35%.

- The property assessment and taxation review is underway, with consultations with a broader engagement of stakeholders starting in early spring. The provincewide property reassessment will continue to be deferred until the review is complete (p. 199).

OTHER

- The Province will review supports for consolidation of interested municipal electricity utilities and will provide a status update as part of the 2024 Fall Economic Statement, prior to the expiry of existing temporary tax relief measures related to the sale of assets (p. 37).
- \$30M over three years to launch the Fire Protection Grant – an application-based program for protective infrastructure and equipment for municipal fire departments (p. 107).
- As previously announced, annual inflation adjustments to core allowances for the Ontario Disability Support Program and the maximum monthly amount for the Assistance for Children with Severe Disabilities Program (p. 158).

4. OTHER INITIATIVES

HEALTHCARE

- Investing an additional \$965M in 2024/25 in hospitals, including:
 - a 4% increase in total base hospital funding;
 - stabilization and management of the surgical system, and;
 - funding to ease pressures faced by small and Northern hospitals (p. 84).
- Investing \$546M over three years to enhance access to family doctors and primary care (p. 84).
- \$753M over three years to grow the health care workforce, including:
 - increased training opportunities for health care students;
 - improved support for internationally trained nurses to become accredited; and
 - expanded enrolment for college and university nursing programs (pp. 86-87).
- \$12M to establish a new Health Technology Accelerator Fund (p. 87).
- \$50M over three years to enhance healthcare capacity in Northern and rural communities (p. 88)
- \$45M over three years to enhance the Northern Health Travel Grant Program (p. 88).
- \$94M over three years to enhance health and well-being for Indigenous and Northern communities, including:
 - \$60M for mental health and addictions services;
 - \$15M for ongoing delivery of Indigenous public health programs;
 - \$11M to enhance early detection and management of foot complications arising from diabetes for Indigenous communities; and,
 - \$8M to strengthen prevention initiatives in Indigenous communities (p. 89).

- \$24M over three years to enhance access to the Indigenous Health Babies Healthy Children Program (p. 89).
- \$15M over three years for Mobile Maternal Care for rural and remote communities (p. 89).
- \$11M over three years to support safer births in Northern Ontario (p. 89).
- \$365M over three years for stabilization, improved access and expansion of existing mental health and addictions services and programs (p. 90).
- \$8.3M over three years for five new youth wellness hubs to improve access to youth mental health services (p. 90).
- \$620M over ten years for the Health Infrastructure Renewal and Community Infrastructure Renewal Funds (p. 92).
- \$500M over ten years for small hospital projects and community health programs (p.92).
- Investing an additional \$2B over three years to support the expansion of home care services (p. 83).

SOCIAL ASSISTANCE

- Expanding eligibility of the Ontario Electricity Support Program (OESP) by increasing income eligibility thresholds by up to 35% (p. 72).
- Expanding the Guaranteed Annual Income System (GAINS) program for seniors and indexing the benefit to inflation. In July 2024 the maximum benefit will increase to \$87 per month for singles and \$174 per month for couples. The income eligibility thresholds for singles and couples will increase as well (p. 77).

INNOVATION

- An additional \$100M to the Invest Ontario Fund, which helps to attract investments globally and support businesses to expand their operations in Ontario (p. 27).
- An additional \$15M over three years to the Critical Minerals Innovation Fund, which supports innovation and research projects in the critical minerals sector. The additional funds will encourage private-public collaboration and create jobs supporting municipalities, Indigenous communities, and regional economies (p. 30).
- An additional \$60M over three years to extend the Forest Biomass Program, which supports forest-sector job creation and innovation (p. 31).
- \$1M in additional annual funding starting in 2024/25 to Ontario's Regional Innovation Centres (p. 38).
- An additional \$6.8M over the next two years to enhance the Starter Company Plus program, which will provide grants to an additional 500 entrepreneurs, support the Summer Company program, and support Ontario's Francophone entrepreneurs (p. 41).

EDUCATION

- \$15M in 2024/25 for digital math tools to increase learning opportunities in class and at home (p. 94).
- \$65M for dedicated educators working with students in kindergarten to Grade 3 (p. 95).
- \$30M over three years to help equip schools with enhanced security features (p. 95).
- \$18M for increased dedicated supports for students with special education needs, including \$10M for those with the highest level of need (p. 95).
- \$120M increase for the Ontario Autism Program (p. 96).
- \$15M over three years to implement a postsecondary Efficiency and Accountability Fund (p. 100).
- \$903M over three years to create a Postsecondary Education Sustainability Fund, which will include a sector-wide increase to operating grants and targeted funding for institutions with the greatest financial need (p. 100).
- \$10M in additional funding through the Small, Northern and Rural Grant for colleges and the Northern Ontario Grant for universities (p. 101).

CRIME

- \$13.5M over three years to enhance initiatives that support women, children, and youth who are at increased risk of violence or exploitation (p. 108).
- \$27M over three years to enhance sexual assault and domestic violence services (p. 109).
- \$6.4M over three years to support the Independent Legal Advice for Survivors of Sexual Assault program and expand the Child Victim Witness Support Program (p. 109).
- \$31M over three years to support the Provincial Joint Forces Cannabis Enforcement Teams to combat illegal cannabis storefronts and online operators (p. 109).
- \$49M over three years to support the Ontario Provincial Police's Organized Crime Towing and Auto Theft Team (p. 106).

OTHER

- Extended fuel and gas tax cuts until December 31, 2024 (p. 71).
- Proposing to make auto insurance pay for medical and rehab benefits relating to an auto accident before extended health care plans (p. 74).
- \$86M over three years in additional funding for the Northern Energy Advantage Program, which provides a rebate for eligible mining, forestry and steel operations in Northern Ontario (p. 36).
- A proposal for new requirements for the Ontario Computer Animation and Special Effects Tax Credit to simplify eligibility. Next, the government will review the Ontario Film and Television Tax Credit regional bonus to ensure it effectively supports film and television production (p. 43).
- \$21.1M to expand the Ontario Youth Apprenticeship Program (OYAP) (p. 68).

- \$41.8M to launch approximately 100 pre-apprenticeship training projects around the province to help young people get firsthand experience working in trades, including a paid work placement with a local employer (p. 68).
- Eliminating the 6.6% basic tax at on-site winery retail stores (p. 75).
- \$10M over three years to improve the quality of French language services (p. 102).
- \$20M over four years to continue the Greenlands Conservation Partnership program (p. 105).
- The Ontario Sustainable Bond Framework, previously known as the Green Bond Framework, was released in January 2024. The new framework allows for a broader range of potential bond offerings in the future, including emissions-free nuclear power (p. 182).

5 PROVINCIAL ECONOMY

OVERVIEW

- Ontario's economy performed better than expected in 2023, despite economic headwinds prompted by elevated consumer price inflation and high interest rates. However, the economic outlook has deteriorated compared to the *2023 Budget* with significantly lower growth projected in 2024, and slightly lower growth in 2025 and 2026 (p. 115).
- The provincial economy faces a number of challenges including: slower real and nominal GDP growth between 2024 and 2026, with the most pronounced deterioration in 2024 and weaker net operating surplus of corporations' growth (p. 116).
- Global conflicts continue to disrupt commodity markets and pose risks to supply chains. In additions, rising trade tensions are continuing to weigh on international trade in goods and services, which could impact Ontario's key trading relationship in North America (p. 136).
- Under the government's planned projection, Ontario is budgeted to return to a surplus position of \$0.5B in 2026/27 (p. 143).

INFLATION (P. 115)

- Inflation is expected to reach 2.6% in 2024.

%	2022	2023	2024	2025	2026	2027
CPI inflation	6.8	3.8	2.6	2.0	2.0	2.0

INTEREST RATES (PP. 128, 136)

- Although several major central banks, including the Bank of Canada and the U.S. Federal Reserve, have signaled that they have likely concluded their recent cycles of interest rates increases, a significant downside risk is that they may maintain higher interest rates for longer if they judge it necessary to ensure the return of inflation to the target rate (p. 136).

%	2022	2023	2024	2025	2026	2027
3 Mo. Treasury Bill rate	2.3	4.8	4.4	3.0	2.6	2.6
10 Yr. Canada Bond rate	2.8	3.3	3.2	3.1	3.3	3.5

GDP

- Ontario's real GDP grew by an estimated 1.2% in 2023, stronger than the projection in the 2023 Budget and nominal GDP growth is estimated at 4.1%, higher than the 2.8% in the 2023 Budget projections (p. 115).
- After a strong start to the year, Ontario's GDP growth moderated through the course of 2023, as the Bank of Canada's high interest rates weighed on the economy (p.120).
- Private sector forecasts project that Ontario's real GDP will grow by 0.4% in 2024, 2.0% in 2025, and 2.3% in 2026 & 2027. They are projecting that the nominal GDP will grow by 2.8% in 2024, 4.0% in 2025, 4.4% in 2026, and 4.2% in 2027 (pp. 122-123).

%	2022	2023	2024	2025	2026	2027
Real GDP	3.9	1.2	0.3	1.9	2.2	2.2
Nominal GDP	9.2	4.1	2.7	3.9	4.3	4.1

EMPLOYMENT

- High interest rates are projected to contribute to an easing in the labour market in early 2024 before improving later in the year. Employment is projected to rise by 0.8% in 2024, slowing from a 2.4% increase in 2023 (p. 115).
- The slower employment growth, along with continued robust population and labour force growth, is projected to raise the unemployment rate to 6.7% in 2024 (p. 130).

%	2022	2023	2024	2025	2026	2027
Employment Growth	4.6	2.4	0.8	1.7	1.4	1.4

HOUSEHOLD INCOME AND DEBT (P.#)

- Slowing demand has helped ease price pressure while population increases have contributed to rising nominal household spending in 2023, which was up 6.0%, after a 13.2% increase in 2022. Despite these strong gains, real spending softened on a per capita basis in 2023 as higher prices and interest costs weighed on household budgets. Canadian household interest payments on debt on a real per capita basis have risen significantly and are at the highest level in 30 years (p. 131).

- Nominal household spending growth is projected to moderate to 3.5% in 2024 but is expected to accelerate to 4.1% in 2025 as interest rates decrease and the labour market strengthens (p. 131).

CANADIAN DOLLAR (P. 128)

- The Canadian dollar was 74.1 cents US in 2023 and is expected to increase to 74.6 cents US in 2024, and average 77.6 cents US from 2025 to 2027.

6. PROVINCIAL FINANCES

DEBT

- The net debt-to-GDP ratio in 2023/24 was 38.0%, and net debt-to-GDP is projected to be 39.2% in 2024/25, before increasing to 39.5% by 2025/26 (p. 190).
- The increase in the ratio over the medium-term outlook is primarily due to higher than projected deficits and investments in infrastructure. The medium-term outlook still forecasts the net debt-to-GDP ratio to be below the target of 40.0% (p. 190).

DEFICIT

- Ontario is projecting a \$3.0B deficit in 2023/24. Over the medium-term, the government is projecting deficits of \$9.8B in 2024/25, and \$4.6B in 2025/26 before planning for a surplus of \$0.5B in 2026/27 (p.3).

Medium-Term Fiscal Plan and Outlook (\$B)

TABLE 3.1 P. 144

	Actual Outlook 2022/23	Current Outlook 2023/24	2024/25	2025/26	2026/27	% change 2024- 2027
Revenue	192.9	204.3	205.7	217.5	226.6	10.2
Expense						
Programs	186.4	194.5	200.6	205.8	208.9	4.1
Interest on Debt	12.4	12.8	13.9	14.7	15.2	9.4
Total Expense	198.8	207.3	214.5	220.6	224.1	4.5
Reserve	0	0	1.0	1.5	2.0	
Surplus/(Deficit)	-5.9	-3.0	-9.8	-4.6	0.5	
Net Debt (as % of GDP)	38.2	38.0	39.2	39.5	39.1	
Accumulated Deficit (as % of GDP)						

Percentage column added

Prepared by:

Colin Macdonald
Manager, Investment Services
colin@mfoa.on.ca

Christine Duong
Policy Team Lead
christine@mfoa.on.ca

Julie Turcsanyi
Office Administrator
julie@mfoa.on.ca

Donna Herridge
Executive Director
donna@mfoa.on.ca



LOCAL LABOUR MARKET PLAN 2024

NIPISSING & PARRY SOUND DISTRICTS



The Labour Market Group
Guiding partners to workforce solutions.

Ontario 

OVERVIEW

The Labour Market Group (LMG) is pleased to present the 2024 local labour market plan for the districts of Nipissing and Parry Sound. As always, the purpose of the Local Labour Market Plan (LLMP) is to identify significant labour market issues within the districts and set a strategic direction that addresses critical workforce development challenges and puts forth actions that will help alleviate them.



Our communities continue to see changes and challenges in labour force supply and demand. International students, housing issues, artificial intelligence and the ever-increasing importance of mental health in the workplace have been featured consistently throughout news and media outlets this past year. All industries continue to face similar shortages of employees; affecting business expansion, economic growth and sustainability. In 2024, our local economy will require our community to continue to be innovative, welcoming and flexible to adapt, so we can provide our residents and newcomers with the skills and training needed to meet the regional needs of the future.

As workforce trends continue to evolve, ensuring the growth and sustainability of the current and future workforce is critical. Our population is aging and is therefore exiting the workplace faster than it can be replaced. Not only is this causing great difficulty for employers to find a qualified replacement workforce, demographic changes in the workforce are shifting attitudes towards work in general. Prioritizing the available workforce, including many newcomers, immigrants, and international students, allows our communities to develop the talent we need in our region amongst those that have already chosen to live and work here. The workplace of yesterday does not fit the workforce of today. Younger generations of workers have different expectations and skills that employers have to embrace in order to sustain their everyday business needs. More than ever, employers must be cognisant of the toll that mental health plays on employees. Workplaces of today must prioritize the nurturing, training and mentorship of an up-and-coming workforce and understand how impactful those pieces are to sustaining a qualified workforce for tomorrow.

The outcome of the LLMP and its resulting initiatives is designed to support area residents looking for work, entering or re-entering the job market, help employees remain employed and assist employers access to the workers they need to be competitive. Technology, artificial intelligence and automation are influencing local economies at a rapid pace. Keeping abreast of broader global trends can ensure our local businesses are prepared for the workplace of tomorrow. Continued consultations with key partners will ensure we remain committed to working together to build a strong, resilient and skilled workforce that is prepared for tomorrow's economy.

* For full report, ask CAO.

TOWNSHIP OF CHISHOLM
BUDGET SUMMARY



GL5410

Date : Apr 04, 2024

Page : 1

Time : 3:10 pm

For Period Ending 31-Dec-2024

	ACTUAL	FINAL	PRIOR YR	PRIOR YR
	VALUES	BUDGET	ACTUALS	BUDGET
OPERATING				
REVENUES				
Cemetery Revenue	(50)	0	(982)	(1,100)
General Taxation	0	0	(1,809,567)	(1,796,465)
Taxation School Boards	0	0	(189,312)	(187,401)
French Public Levy	0	0	(3,416)	(3,416)
English Separate Levy	0	0	(18,298)	(18,418)
French Separate Levy	0	0	(13,830)	(13,850)
Taxation School Boards	0	0	(8,929)	(9,561)
Unconditional Grants Provincial	(126,775)	0	(518,400)	(518,400)
Federal Grants	0	0	0	(2,100)
Conditional Grants - Provincial	0	0	(6,194)	(19,250)
Administration Revenue	(410)	0	(4,490)	(6,550)
Building Revenue	(1,332)	0	(35,584)	(20,000)
Animal Control Revenue	(1,595)	0	(2,107)	(1,500)
Roads Revenue	(17,666)	0	(21,997)	(22,500)
Environmental Revenue	(1,349)	0	(33,510)	(26,000)
Planning Revenue	(1,811)	0	(30,523)	(19,500)
Other Revenue	(13,463)	0	(174,262)	(74,900)
Total REVENUES	(164,451)	0	(2,871,402)	(2,740,911)
EXPENDITURES				
Council	10,469	0	55,188	42,450
Administration	104,457	0	356,376	367,544
General Government	10,935	0	116,211	101,239
Fire Department	17,571	0	245,073	144,552
Conservation Authority	18,892	0	22,234	24,740
Building Bylaw Enforcement	2,818	0	33,958	27,290
Animal Control - Canine	216	0	1,948	2,000
Animal Control - Livestock	0	0	1,215	700
Animal Control - Veterinary	0	0	550	550
Other Protections	14,874	0	171,852	172,849
Public Works	209,410	0	1,519,891	1,037,275
Environmental	19,191	0	110,392	114,639
Health	10,565	0	43,690	41,027
Social Services	77,484	0	298,615	298,615
Home for Aged	13,653	0	54,435	54,433
Parks & Recreation	257	0	22,876	10,296
Recreation Programs	66	0	849	800
Library Services	0	0	30,996	31,016
Planning & Development	1,272	0	46,753	36,250
Education Req Public	0	0	198,294	190,817
Education Req Separate	0	0	35,577	32,268
Education - Commercial/Industrial	0	0	0	9,561
Total EXPENDITURES	512,130	0	3,366,974	2,740,911
Total OPERATING	347,679	0	495,571	0

TOWNSHIP OF CHISHOLM
BUDGET SUMMARY



GL5410

Date : Apr 04, 2024

Page : 2

Time : 3:10 pm

For Period Ending 31-Dec-2024

	ACTUAL	FINAL	PRIOR YR	PRIOR YR
	VALUES	BUDGET	ACTUALS	BUDGET
CAPITAL				
CAPITAL REVENUES				
Public Works	0	0	(645,270)	(651,704)
Provincial Grants	(118,238)	0	(494,454)	(490,310)
revenue	0	0	(8,240)	(90,000)
Other Revenue	0	0	(389,956)	(359,500)
Total CAPITAL REVENUES	(118,238)	0	(1,537,919)	(1,591,514)
CAPITAL EXPENDITURES				
Fire Department	17,732	0	8,240	90,000
Public Works	0	0	1,624,929	1,596,764
Total CAPITAL EXPENDITURES	17,732	0	1,633,169	1,686,764
Total CAPITAL	(100,506)	0	95,250	95,250

TOWNSHIP OF CHISHOLM
Budget Variance Report



GL5070

Page : 1

Date : Apr 05,2024

Time : 10:31 am

Fiscal Year : 2024 Period : 12
 Account Code : 1-1-1000-1210 To 2-4-1100-4456

Budget Type : FINAL BUDGET

Acct Code	Acct Desc	Current Month	Year to Date	Budget Amt	Variance	% Variance
REVENUE						
0 Cemetery Revenue						
1-3-0000-1000	Sale of Plots	0.00	-50.00	0	50.00	0.00
Total Cemetery Revenue		0.00	-50.00	0	50.00	0.00
4200 Unconditional Grants Provincial						
1-3-4200-5120	Ontario Municipal Partnership Fund	0.00	-126775.00	0	126775.00	0.00
Total Unconditional Grants Provincial		0.00	-126775.00	0	126775.00	0.00
6100 Administration Revenue						
1-3-6100-5785	Newsletter Advertising	0.00	-170.00	0	170.00	0.00
1-3-6100-7770	Tax Certificates	0.00	-240.00	0	240.00	0.00
Total Administration Revenue		0.00	-410.00	0	410.00	0.00
6200 Building Revenue						
1-3-6200-7240	Building Permits	0.00	-1332.12	0	1332.12	0.00
Total Building Revenue		0.00	-1332.12	0	1332.12	0.00
6300 Animal Control Revenue						
1-3-6300-7210	Dog Taxes Collected At Office	0.00	-1595.00	0	1595.00	0.00
Total Animal Control Revenue		0.00	-1595.00	0	1595.00	0.00
6400 Roads Revenue						
1-3-6400-7740	Roads Revenue	0.00	-16989.69	0	16989.69	0.00
1-3-6400-7760	Aggregate Resources Revenue	0.00	-676.16	0	676.16	0.00
Total Roads Revenue		0.00	-17665.85	0	17665.85	0.00
6700 Environmental Revenue						
1-3-6700-7540	Tipping Fees	0.00	-730.00	0	730.00	0.00
1-3-6700-7545	Scrap Metal Removal	0.00	-618.51	0	618.51	0.00
Total Environmental Revenue		0.00	-1348.51	0	1348.51	0.00
6800 Planning Revenue						
1-3-6800-7780	Zoning By-Law Amendments	0.00	-300.00	0	300.00	0.00
1-3-6800-7820	Planning Fees	0.00	-1510.94	0	1510.94	0.00
Total Planning Revenue		0.00	-1810.94	0	1810.94	0.00
8000 Other Revenue						
1-3-8000-5000	Interest Income	0.00	-4690.84	0	4690.84	0.00
1-3-8000-7520	Interest - Tax Arrears	0.00	-8010.06	0	8010.06	0.00
1-3-8000-9100	Other Revenue	0.00	-762.50	0	762.50	0.00
Total Other Revenue		0.00	-13463.40	0	13463.40	0.00

TOWNSHIP OF CHISHOLM
Budget Variance Report



GL5070

Page : 2

Date : Apr 05,2024

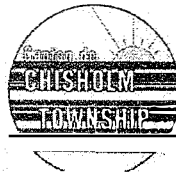
Time : 10:31 am

Fiscal Year : 2024 Period : 12
 Account Code : 1-1-1000-1210 To 2-4-1100-4456

Budget Type : FINAL BUDGET

Acct Code	Acct Desc	Current Month	Year to Date	Budget Amt	Variance	% Variance
Total REVENUE		0.00	-164450.82	0	164450.82	0.00
EXPENSE						
100 Council						
1-4-0100-1110	Council Remuneration	0.00	6870.00	0	-6870.00	0.00
1-4-0100-1120	Travel & Conferences	0.00	3387.52	0	-3387.52	0.00
1-4-0100-1141	CPP Premiums Council	0.00	211.53	0	-211.53	0.00
Total Council		0.00	10469.05	0	-10469.05	0.00
300 Administration						
1-4-0300-1141	CPP Premiums Administration	0.00	2765.67	0	-2765.67	0.00
1-4-0300-1410	Admin. Salaries	0.00	64147.24	0	-64147.24	0.00
1-4-0300-1430	Admin. Training	0.00	363.00	0	-363.00	0.00
1-4-0300-1440	Travel, Conferences & Other	0.00	15.31	0	-15.31	0.00
1-4-0300-1460	EI Premiums -Administration	0.00	1367.43	0	-1367.43	0.00
1-4-0300-1476	Benefits -OMERS	0.00	4774.45	0	-4774.45	0.00
1-4-0300-1480	Benefits - Group Insurance	0.00	5595.08	0	-5595.08	0.00
1-4-0300-1485	Health & Safety	0.00	189.65	0	-189.65	0.00
1-4-0300-1498	Office Expenses	0.00	2458.43	0	-2458.43	0.00
1-4-0300-1530	Contracted Office Services	0.00	716.54	0	-716.54	0.00
1-4-0300-1540	Computer Expenses	0.00	12049.87	0	-12049.87	0.00
1-4-0300-1610	Office Supplies	0.00	1296.34	0	-1296.34	0.00
1-4-0300-1620	Telephone & Fax	0.00	2097.86	0	-2097.86	0.00
1-4-0300-1621	Cell Phone	0.00	370.07	0	-370.07	0.00
1-4-0300-1630	Postage	0.00	1721.57	0	-1721.57	0.00
1-4-0300-1660	Subscriptions & Memberships	0.00	4042.00	0	-4042.00	0.00
1-4-0300-1720	Computer Equipment	0.00	486.92	0	-486.92	0.00
Total Administration		0.00	104457.43	0	-104457.43	0.00
400 General Government						
1-4-0400-1680	Legal Fees	0.00	2670.54	0	-2670.54	0.00
1-4-0400-1750	Bank Charges	0.00	272.75	0	-272.75	0.00
1-4-0400-1760	Rounding Account	0.00	0.01	0	-0.01	0.00
1-4-0400-1810	General Donations	0.00	200.00	0	-200.00	0.00
1-4-0400-2770	Property Assessment	0.00	6436.81	0	-6436.81	0.00
1-4-0400-2805	Web Site	0.00	1354.43	0	-1354.43	0.00
Total General Government		0.00	10934.54	0	-10934.54	0.00
500 Fire Department						
1-4-0500-1141	Fire Department CPP Premium	0.00	135.00	0	-135.00	0.00
1-4-0500-2125	Materials & Supplies	0.00	39.44	0	-39.44	0.00
1-4-0500-2135	Communications	0.00	2199.06	0	-2199.06	0.00
1-4-0500-2140	Training	0.00	2163.81	0	-2163.81	0.00
1-4-0500-2150	Equipment Maintenance	0.00	1016.57	0	-1016.57	0.00
1-4-0500-2160	Health & Safety	0.00	1008.24	0	-1008.24	0.00

TOWNSHIP OF CHISHOLM
Budget Variance Report



GL5070

Page : 3

Date : Apr 05,2024

Time : 10:31 am

Fiscal Year : 2024 Period : 12
 Account Code : 1-1-1000-1210 To 2-4-1100-4456

Budget Type : FINAL BUDGET

Acct Code	Acct Desc	Current Month	Year to Date	Budget Amt	Variance	% Variance
EXPENSE						
1-4-0500-2160	Health & Safety	0.00	1008.24	0	-1008.24	0.00
1-4-0500-2165	Radio Equipment	0.00	1984.32	0	-1984.32	0.00
1-4-0500-2180	Gas & Oil	0.00	232.65	0	-232.65	0.00
1-4-0500-2185	Clothing	0.00	78.36	0	-78.36	0.00
1-4-0500-2190	Travel and Conferences	0.00	1394.03	0	-1394.03	0.00
1-4-0500-2192	Fire Department Per Diem	0.00	750.00	0	-750.00	0.00
1-4-0500-2200	Honorarium	0.00	3144.00	0	-3144.00	0.00
1-4-0500-2230	Memberships & Subscriptions	0.00	524.75	0	-524.75	0.00
1-4-0500-2235	Heat & Hydro	0.00	2152.13	0	-2152.13	0.00
1-4-0500-2240	Fire Prevention	0.00	590.47	0	-590.47	0.00
1-4-0500-2245	Small Equipment	0.00	158.38	0	-158.38	0.00
Total Fire Department		0.00	17571.21	0	-17571.21	0.00
700 Conservation Authority						
1-4-0700-2310	Conservation Authority Levy	0.00	14383.00	0	-14383.00	0.00
1-4-0700-2775	GIS	0.00	4508.76	0	-4508.76	0.00
Total Conservation Authority		0.00	18891.76	0	-18891.76	0.00
800 Building Bylaw Enforcement						
1-4-0800-1141	By-law Enforcement - CPP	0.00	11.25	0	-11.25	0.00
1-4-0800-1460	By law Enforcement - EI	0.00	13.98	0	-13.98	0.00
1-4-0800-2410	Bldg. Insp. Salaries	0.00	1746.21	0	-1746.21	0.00
1-4-0800-2420	Bldg. Insp. - Other Expenses	0.00	329.09	0	-329.09	0.00
1-4-0800-2710	By-Law Enforcement Officer	0.00	601.47	0	-601.47	0.00
1-4-0800-2720	By-Law Enforce. - Other Expenses	0.00	116.44	0	-116.44	0.00
Total Building Bylaw Enforcement		0.00	2818.44	0	-2818.44	0.00
900 Animal Control - Canine						
1-4-0900-2520	Canine Control - Supplies & Serv.	0.00	216.17	0	-216.17	0.00
Total Animal Control - Canine		0.00	216.17	0	-216.17	0.00
1000 Other Protections						
1-4-1000-0040	Costs Re 911 contract	0.00	677.69	0	-677.69	0.00
1-4-1000-0050	Policing Costs	0.00	14196.00	0	-14196.00	0.00
Total Other Protections		0.00	14873.69	0	-14873.69	0.00
1100 Public Works						
1-4-1100-1141	CPP Premiums - Roads	0.00	4869.03	0	-4869.03	0.00
1-4-1100-1460	EI Premiums - Roads	0.00	1809.17	0	-1809.17	0.00
1-4-1100-1476	Benefits- OMERS	0.00	7912.43	0	-7912.43	0.00
1-4-1100-3110	Wages - Crew	0.00	86226.10	0	-86226.10	0.00
1-4-1100-3118	Culverts	0.00	8426.80	0	-8426.80	0.00
1-4-1100-3120	Materials & Shop Supplies	0.00	1723.75	0	-1723.75	0.00
1-4-1100-3125	Memberships & Subscription	0.00	920.79	0	-920.79	0.00

TOWNSHIP OF CHISHOLM
Budget Variance Report



GL5070

Page : 4

Date : Apr 05,2024

Time : 10:31 am

Fiscal Year : 2024 Period : 12
 Account Code : 1-1-1000-1210 To 2-4-1100-4456

Budget Type : FINAL BUDGET

Acct Code	Acct Desc	Current Month	Year to Date	Budget Amt	Variance	% Variance
EXPENSE						
1-4-1100-3125	Memberships & Subscription	0.00	920.79	0	-920.79	0.00
1-4-1100-3150	Garage Furnace Fuel	0.00	4706.50	0	-4706.50	0.00
1-4-1100-3160	Garage Building Maintenance	0.00	123.33	0	-123.33	0.00
1-4-1100-3211	Grader Fuel	0.00	1089.62	0	-1089.62	0.00
1-4-1100-3212	Grader Parts and Repairs	0.00	2844.84	0	-2844.84	0.00
1-4-1100-3220	Western Star License	0.00	1841.00	0	-1841.00	0.00
1-4-1100-3221	Western Star 2023 Fuel	0.00	1390.63	0	-1390.63	0.00
1-4-1100-3222	Western Star 2023 Parts and Repairs	0.00	3248.17	0	-3248.17	0.00
1-4-1100-3225	Western Star2005 License	0.00	1691.25	0	-1691.25	0.00
1-4-1100-3226	Western Star 2005 Fuel	0.00	3765.98	0	-3765.98	0.00
1-4-1100-3227	Western Star 2005 Parts and Repairs	0.00	3794.72	0	-3794.72	0.00
1-4-1100-3241	Backhoe Fuel	0.00	737.21	0	-737.21	0.00
1-4-1100-3242	Backhoe Parts and Repairs	0.00	1521.69	0	-1521.69	0.00
1-4-1100-3256	2019 GMC Fuel	0.00	1172.94	0	-1172.94	0.00
1-4-1100-3261	2015 GMC Fuel	0.00	955.57	0	-955.57	0.00
1-4-1100-3270	Freightliner Truck License	0.00	2144.00	0	-2144.00	0.00
1-4-1100-3271	Freightliner Fuel	0.00	3193.00	0	-3193.00	0.00
1-4-1100-3272	Freighliner Parts and Repairs	0.00	1088.55	0	-1088.55	0.00
1-4-1100-3275	Tractor Fuel	0.00	464.70	0	-464.70	0.00
1-4-1100-3281	Excavator Fuel	0.00	1440.05	0	-1440.05	0.00
1-4-1100-3282	Excavator Parts and Repairs	0.00	1881.36	0	-1881.36	0.00
1-4-1100-3660	Benefits - Group Insurance	0.00	8807.36	0	-8807.36	0.00
1-4-1100-3710	Garage - Telephone	0.00	183.43	0	-183.43	0.00
1-4-1100-3720	Garage - Hydro	0.00	1445.53	0	-1445.53	0.00
1-4-1100-3725	Travel	0.00	365.17	0	-365.17	0.00
1-4-1100-3730	Conferences & Training	0.00	985.68	0	-985.68	0.00
1-4-1100-3765	Health & Safety	0.00	2927.76	0	-2927.76	0.00
1-4-1100-3770	Boots and Clothing Allowance	0.00	1010.39	0	-1010.39	0.00
1-4-1100-3810	Long Term Loans - Principal	0.00	34439.62	0	-34439.62	0.00
1-4-1100-3915	Long Term Loans - Interest	0.00	8262.22	0	-8262.22	0.00
Total Public Works		0.00	209410.34	0	-209410.34	0.00
1300 Environmental						
1-4-1300-1460	EI Premiums Landfill	0.00	106.87	0	-106.87	0.00
1-4-1300-4510	Site Expenditures	0.00	6203.63	0	-6203.63	0.00
1-4-1300-4610	Recycling	0.00	8281.58	0	-8281.58	0.00
1-4-1300-4620	Wages-Landfill Site	0.00	4598.90	0	-4598.90	0.00
Total Environmental		0.00	19190.98	0	-19190.98	0.00
1400 Health						
1-4-1400-5110	Health Unit	0.00	10564.50	0	-10564.50	0.00
Total Health		0.00	10564.50	0	-10564.50	0.00
1500 Social Services						

TOWNSHIP OF CHISHOLM
Budget Variance Report



GL5070

Page : 5

Date : Apr 05, 2024

Time : 10:31 am

Fiscal Year : 2024 Period : 12
 Account Code : 1-1-1000-1210 To 2-4-1100-4456

Budget Type : FINAL BUDGET

Acct Code	Acct Desc	Current Month	Year to Date	Budget Amt	Variance	% Variance
EXPENSE						
1500 Social Services						
1-4-1500-6110	General Assistance	0.00	77484.27	0	-77484.27	0.00
Total Social Services		0.00	77484.27	0	-77484.27	0.00
1600 Home for Aged						
1-4-1600-6210	Home for the Aged	0.00	13653.00	0	-13653.00	0.00
Total Home for Aged		0.00	13653.00	0	-13653.00	0.00
1700 Parks & Recreation						
1-4-1700-1110	Parks Expenses	0.00	146.11	0	-146.11	0.00
1-4-1700-1115	Tennis Court	0.00	110.88	0	-110.88	0.00
Total Parks & Recreation		0.00	256.99	0	-256.99	0.00
1800 Recreation Programs						
1-4-1800-1310	Recreation Programs and Events	0.00	65.64	0	-65.64	0.00
Total Recreation Programs		0.00	65.64	0	-65.64	0.00
2000 Planning & Development						
1-4-2000-1110	Planning Expenses	0.00	1272.00	0	-1272.00	0.00
Total Planning & Development		0.00	1272.00	0	-1272.00	0.00
Total EXPENSE		0.00	512130.01	0	-512130.01	0.00
REVENUE						
5200 Provincial Grants						
2-3-5200-5300	Provincial Grants	0.00	-118238.00	0	118238.00	0.00
Total Provincial Grants		0.00	-118238.00	0	118238.00	0.00
Total REVENUE		0.00	-118238.00	0	118238.00	0.00
EXPENSE						
500 Fire Department						
2-4-0500-2185	Fire Dept Clothing Expenses	0.00	13732.52	0	-13732.52	0.00
2-4-0500-2255	Fire Dept Equipment Capital	0.00	3999.00	0	-3999.00	0.00
Total Fire Department		0.00	17731.52	0	-17731.52	0.00
Total EXPENSE		0.00	17731.52	0	-17731.52	0.00
Report Total		0.00	247172.71	0	-247172.71	0.00

Corporation of the Township of Chisholm
Municipal Office: 2847 Chiswick Line, RR #4, Powassan, ON P0H 1Z0
(705)724-3526 - Fax (705)724-5099
info@chisholm.ca

Jennistine Leblond, CAO Clerk-Treasurer

MEMO

To: Council

From: Shawn Hughes, Ops Superintendent

Date: April 19, 2024

Re: Public Works Activity Report (March 7, 2024– April 19, 2024)

Landfill/Roads/Parks

Plowing and sanding roads as needed
Patching hard surface roads and grading gravel roads
Pushing and covering garbage at landfill
Ongoing monthly health and safety talks
Brushing of Pioneer, Gravelle, Memorial Park, and Robson Line
Installed culvert on Chiswick line
Removed sand from under guiderails around bridges
All sweeping has been completed (some spot sweeping will need to be touched up)
Removed beaver dam on Bell Carin rd.
Public works attended working at heights training
We are adding grates to all park garbage cans to try and stop people from using them for household garbage.

Equipment

Repair wear shoes on mulcher
Spring service on all small equipment (lawnmower, trimmers, chain saws)
Replaced seat on riding mower
Cleaned and painted frames on plow trucks

Other notes

Spring is continuing to be a challenge to maintain our failing roads, and the lack of gravel is really showing itself with the rain we have been receiving. The grader is working daily as conditions allow trying to keep up with the roads based on priority. We will be working on finishing up our spring sweeping and cleaning of the bridges in the township in the next couple weeks as well as finishing our brushing as the roads dry to allow the heavy equipment. We should have our 2024 Western star back in the next couple weeks. When the weather clears up we will be working on park clean up or branches and debris from the winter and setting up the nets at the tennis courts as well.

THE CORPORATION OF THE TOWNSHIP OF CHISHOLM
TEMPORARY USE BY-LAW NO. 2024-07

Being a By-law to amend By-law No. 2014-25, as amended, the Zoning By-law for the Township of Chisholm with respect to lands located in Lot 18, Concession 10 in the Township of Chisholm.

WHEREAS the Council of the Corporation of the Township of Chisholm is empowered to pass Zoning By-laws and Temporary Use Zoning By-laws to regulate the use of land pursuant to Sections 34 and 39 of the Planning Act, 1990;

AND WHEREAS the owners of the subject lands have filed an application with the Township of Chisholm to amend By-law No. 2014-25, as amended;

AND WHEREAS the Council of the Corporation of the Township of Chisholm deems it appropriate to amend By-Law 2014-25, as amended;

NOW THEREFORE the Council of the Corporation of the Township of Chisholm enacts as follows:

1. Section 8.1.12 to Zoning By-law 2014-25 as amended, is hereby deleted and replaced with the following new section:

8.1.12 Wood Pallet Home Industry

Notwithstanding the regulations of Section 4.8, Home Industry, on lands located in part of Lot 18, Concession 10 and located in the RU-12 Zone, a wood pallet production business shall be a permitted home industry on a temporary basis subject to the following regulations:

- a) *Total floor area of Building Authorized for Home Industry:*
290 m² (3,120 ft²)

For the purpose of the RU-12 Zone, the owner/operator of the home industry may or may not reside on the lands and or in the dwelling zoned to permit the home industry.

For the purpose of the RU-12 Zone, a wood pallet production business shall be limited to the indoor storage of dimension lumber and the production, storage and sale of wood pallets. In addition, in the RU-12 Zone, there shall be no outdoor storage of waste materials and all equipment shall be located within the authorized building/workshop. There shall be no storage of logs nor is a sawmill a permitted use or accessory use. Dimension lumber may be stored outdoors but shall be limited to lands directly behind and within 50 meters of the authorized building. Assembled pallets shall be loaded on the concrete pad to the east of the workshop.

2. Furthermore, the land and buildings subject to these provisions shall also be subject to a site plan agreement which will stipulate additional provisions to be adhered to by the owner/operator.
3. And furthermore, the use permission and regulations authorized by the Rural Exception (RU-12) Zone are temporary and the use shall cease operation on or before April 1, 2026, subsequent to which the use shall cease and desist and there shall be no claim of legal conformity under Section 34 (9) of the Planning Act.
4. And furthermore, that By-law 2022-27 is hereby repealed.
5. In all other respects, the provisions of By-law 2014-25, as amended, shall apply.

This By-law shall come into effect upon the date of passage hereof, subject to the provisions of Section 34 (30) and (31) of the Planning Act (Ontario).

READ A FIRST AND SECOND TIME on the 23rd day of April 2024.

READ A THIRD TIME and finally passed this 23rd day of April 2024.

Mayor, Gail Degagne

CAO Clerk Treasurer, Jennistine Leblond

THE CORPORATION OF THE TOWNSHIP OF CHISHOLM

SITE PLAN AGREEMENT

THIS AGREEMENT made in triplicate this 23 day of April, 2024.

BETWEEN:

ATLEE TROYER and DANNIE MILLER
hereinafter referred to as the "OWNER"

- AND -

THE CORPORATION OF THE TOWNSHIP OF CHISHOLM,
hereinafter called the "TOWNSHIP"

WHEREAS the OWNER is the owner in fee simple of a rural lot in the Township of Chisholm in the District of Nipissing being more particularly described in Schedule "A" attached hereto;

AND WHEREAS the OWNER has requested temporary use zoning approval to authorize a wood pallet production and whole sales business;

AND WHEREAS the OWNER previously entered into a site plan agreement with the TOWNSHIP in relation to a prior zoning approval and the TOWNSHIP now requires a new agreement to address certain provisions with respect to the operation and maintenance of the temporary business;

AND WHEREAS Section E1.4 of the Township's Official Plan designates all areas of the Township as being subject to site plan control;

NOW THEREFORE WITNESSETH that in consideration of other good and valuable consideration and the sum of TWO (\$2.00) DOLLARS of lawful money of Canada now paid by the OWNER to the TOWNSHIP, the receipt whereof is hereby acknowledged, the OWNER and the TOWNSHIP covenant, declare and agree as follows:

SECTION I - LANDS TO BE BOUND

- 1) The lands to be bound by the terms and conditions of this Agreement (sometimes referred to as "the subject lands"), are located in the Township of Chisholm and are more particularly described in Schedule "A" hereto.

SECTION II - COMPONENTS OF THE AGREEMENT

- 1) The text, consisting of Sections I through VI, and the following Schedules, which are annexed hereto, constitute the components of this Agreement.

Schedule "A" - Legal Description of the Lands being developed.

Schedule "B" - Site Plan

Schedule "C" - Site Plan – Workshop

SECTION III - REGISTRATION OF AGREEMENT

- 1) This Agreement shall be registered on title to the OWNER's lands.
- 2) The OWNER agrees that all documents required herein shall be submitted in a form suitable to the TOWNSHIP and suitable for registration, as required.
- 3) The PARTIES agree that this Agreement must be registered against the OWNER'S lands within

thirty (30) days of the execution thereof by the TOWNSHIP.

- 4) The OWNER agrees to have the TOWNSHIP register this Agreement at the expense of the OWNER.

SECTION IV – BUILDING AND SEPTIC SYSTEM PERMITS

- 1) The OWNER agrees to not request the Chief Building Official to issue a building permit to carry out development of the land subject to this agreement until this Agreement has been registered on title to the lands described in Schedule “A” attached hereto and a registered copy of same has been provided to the TOWNSHIP.
- 2) On any application for a Building Permit and prior to the issuance thereof, the OWNER shall submit such plans, specifications and approvals with respect to the project as are required to the TOWNSHIP for the approval of the Chief Building Official.
- 3) The OWNER agrees to fulfill any requirements of the North Bay Mattawa Conservation Authority to ensure any septic system on the subject property is compliant with applicable Building Code or Ministry of Environment, Conservation and Parks regulations.

SECTION V - PROVISIONS

- 1) The OWNER agrees to comply with the regulations and provisions of Comprehensive Zoning By-law 2014-25, as amended, including By-law 2024-xx which authorizes a wood pallet production business as a temporary use.
- 2) The OWNER agrees that upon the expiry of the temporary use by-law, the wood pallet production business shall cease operation and any subsequent land use shall be conforming and compliant with the TOWNSHIP’s Comprehensive Zoning By-law 2014-25. The OWNER acknowledges that upon expiry of the Temporary Use By-law the lands will not be eligible for any claim of legal non-conformity.
- 3) The OWNER agrees that any site alteration provides for the grading or change in elevation or contour of the land and the disposal of storm, surface and waste water from the lands and from any buildings or structures in such a way as to ensure that the natural drainage is not altered in any way that will adversely impact or cause damage to any adjacent lands or to any public highway or TOWNSHIP road.
- 4) The OWNER agrees to maintain the lands subject to this agreement in a clean and orderly state and to operate the wood pallet production and sales business in a manner that is compatible with surrounding uses, neat and orderly.
- 5) The OWNER agrees that buildings utilized in conjunction with the business will be located in the manner illustrated on the site plan attached hereto as Schedule “B” and forming part of this Agreement. The OWNER agrees that only one building will be utilized in conjunction with the business and all other buildings will be utilized for personal or agricultural uses.
- 6) The OWNER agrees to maintain a landscaped buffer strip comprised of coniferous trees adjacent to the road allowance in the location illustrated on Schedule “B”. The landscaped buffer strip shall consist of at least one row of coniferous trees having a minimum height of two metres and spaced at a maximum of three metres apart.
- 7) The OWNER agrees that the dwelling located on the lands subject to this Agreement shall be occupied only by the owner and/or an employee of the business.
- 8) The OWNER agrees the building identified on the site plan attached at Schedule “B” as the Workshop Building shall be used exclusively for the production of wood pallets and further the floor of the Workshop Building will be generally laid out and utilized in the manner illustrated on Schedule “C”.
- 9) The OWNER agrees that equipment utilized in conjunction with the business will be limited to planer, table saw, mitre or radial-arm saw and will be located only in the Workshop Building. The OWNER acknowledges and agrees that this agreement does not authorize the use of a sawmill for

the production of dimension lumber from logs.

- 10) The OWNER agrees to be aware of and conduct the business in a manner that is compliant with Ministry of the Environment, Conservation and Parks regulations.
- 11) The OWNER agrees that no more than two entrances shall be installed on Chiswick Line. The OWNER agrees to address any deficiencies to the existing entrance in a timely manner if requested to do so by the TOWNSHIP. The second entrance must be maintained to the Township's standards, at the owners expense.
- 12) The OWNER agrees to be aware of and comply with half-load-restrictions as authorized by the TOWNSHIP.
- 13) The OWNER agrees that no vehicles shall be used by the owner or any employee in the operation of the business with the exception of two fork lifts.
- 14) The OWNER agrees that there will be no underground storage of petroleum products or fluids on the subject lands.
- 15) The OWNER agrees that open storage of lumber used in production shall only be located directly behind and within 50 meters of the south side of the workshop and occupy no more than 150 sq. meters. An additional 50 sq. meters shall be permitted in the months of March and April in preparation for the half load restriction. In addition, the finished product may be loaded onto the concrete pad at the east side of the workshop, occupying no more than 50 sq. meters. The owner agrees that all outdoor storage shall be in accordance with Schedule 'B' to this agreement.
- 16) The OWNER agrees that salvage or refuse including lumber, packing materials or related material shall not be stored on-site.
- 17) The OWNER agrees to not use sea containers, truck trailers or similar containers on the subject lands for storage, signage or any other purpose.
- 18) The OWNER agrees that any sign related to the business shall not be larger than 1 m² and shall not be illuminated or utilize digital imaging.
- 19) The OWNER shall be aware and comply with spatial separations as required by the Ontario Building Code must be complied with.
- 20) The OWNER agrees that if requested by the TOWNSHIP, the OWNER will retain an acoustical engineer to assess stationary noise sources and provide a report and recommendations concerning such noise sources and compliance with the Ministry of Environment, Conservation and Parks Environmental Noise Guideline (NPC-300) and where required, the OWNER shall act on such recommendations in an expeditious manner.
- 21) The OWNER agrees the regular hours of machine or vehicle operations shall be only between 7 am to 9 pm Monday to Friday, and the occasional Saturday. Notwithstanding, maintenance and repair activities can be undertaken outside of these hours.
- 22) The OWNER agrees to permit inspection of the subject lands by any Municipal Official.
- 23) The OWNER agrees to reimburse the TOWNSHIP for all costs associated with the preparation, administration, registration and processing of this Agreement.

SECTION VI - BINDING PARTIES, ALTERATION, AMENDMENT, EFFECT, NOTICE, PENALTY

- 1) This Agreement may only be amended or varied by a written document of equal formality herewith duly executed by the parties hereto and registered against the title to the subject lands.
- 2) This Agreement shall enure to the benefit of and be binding upon the respective successors and assigns of each of the PARTIES hereto.
- 3) The Agreement shall come into effect on the date of execution by the TOWNSHIP.

- 4) Nothing in this Agreement shall relieve the OWNER from complying with all other applicable by-laws, laws or regulations of the TOWNSHIP or any other laws, regulations or policies established by any other level of government. Nothing in this Agreement shall prohibit the TOWNSHIP from instituting or pursuing prosecutions in respect of any violations of the said by-laws, laws or regulations.
- 5) The OWNER covenants and agrees to release and forever discharge the TOWNSHIP from and against all claims, demands, causes of actions, of every nature and type whatsoever that may arise either as a result of the failure of the TOWNSHIP to carry out any of its obligations under this Agreement, or, as a result of the TOWNSHIP performing any municipal work on adjacent properties which may damage or interfere with the works of the OWNER, provided that such default, failure or neglect was not caused intentionally or through negligence on the part of the TOWNSHIP, its servants or agents.
- 6) Any notice required to be given pursuant to the terms hereto shall be in writing and mailed or delivered to the other at the following address:

OWNER’S NAME AND ADDRESS: Atlee Troyer and Dannie Miller
 2589 Chiswick Line
 Chisholm, Ontario
 P0H 1Z0

AREA MUNICIPALITY: Clerk
 Township of Chisholm
 R.R. 4
 Powassan, Ontario
 P0H 1Z0

THIS AGREEMENT shall enure to the benefit of and be binding upon each of the parties hereto and their respective heirs, executors, administrators, successors and assigns.

IN WITNESS WHEREOF the OWNER and the TOWNSHIP have caused their corporate seals to be affixed over the signatures of their respective signing officers.

THIS AGREEMENT was executed by the duly authorized signing officers of each party and sealed this 23rd day of April 2024.

SIGNED, SEALED AND DELIVERED

in the presence of:

 Witness

 Signature of Owner (Atlee Troyer)

 Witness

 Signature of Owner (Dannie Miller)

THE CORPORATION OF THE TOWNSHIP OF CHISHOLM

 Witness

 Clerk, Jenny Leblond

SCHEDULE "A"

DESCRIPTION

Lot 18, Concession 10, Township of Chisholm, District of Nipissing.

SCHEDULE "B"

Site Plan

(kept on file at Township office)

SCHEDULE "C"

Site Plan of Workshop Building

(kept on file at Township office)

Policy:	Tree Canopy and Natural Vegetation Policy	Policy No. 7.26
Section:	MISCELLANEOUS	Effective:
Approved by:	Resolution No. 2024-XX	Revised:
		Page: Page 1 of 2

1.0 PURPOSE

The Township of Chisholm is required under section 270(1)(7) of the Municipal Act, shall adopt and maintain a policy for the manner in which the municipality will protect and enhance the tree canopy and natural vegetation in the municipality.

2.0 SCOPE

This policy applies to staff and Members of Council.

Definitions:

“Natural vegetation” means the native plant life that grows naturally without human intervention in a geographic region.

“Tree canopy” means the layer of tree leaves, branches and stems that cover the ground when viewed from above.

3.0 POLICY

The purpose of this policy is to protect and enhance the natural heritage features and functions, including tree canopy and natural vegetation, in the Township while recognizing that resource industries are important to local and provincial economies.

Objectives include:

- To protect, restore and/or improve its tree canopy and natural vegetation;
- To maintain the Natural Environment and Heritage features as per the Official Plan;
- To prevent negative impacts to the water quality and hydrological and hydrogeological characteristic of watercourse, lakes, aquifers and wetlands;
- To encourage a natural vegetation buffer around all shoreline designations; and
- To promote awareness and education on the benefits of tree canopy and natural vegetation. Benefits could include, but not limited to, reducing heating/cooling costs, better air quality, more privacy, mitigating carbon emissions, erosion control, etc.

The township will endeavor to achieve these objectives by utilizing the following resources: Zoning By-Law, Official Plan, North Bay Mattawa Conservation Authority, Ministry of Natural Resources and Forestry and/or any other applicable resources.

4.0 EFFECTIVE DATE

This policy shall become effective on the date of adoption by Council by resolution.

Policy:	COMMUNICATIONS POLICY	Policy No. 7.27
Section:	Miscellaneous	Effective: April 23, 2024
Approved by:	Resolution No. 2024-	Revised:
		Page: Page 1 of 6

1.0 PURPOSE

The purpose of the Corporate Communications Policy is to ensure that the municipality's communications practices are consistent, effective, and timely, and meet the needs of the community. The Township of Chisholm recognizes the importance of having open and transparent communications with its citizens, businesses, and other stakeholders, and that each of them has different communication needs. This policy will serve as a guiding document to support corporate communications practices and make information more accessible in order to meet those needs.

2.0 SCOPE

This policy applies to all forms of communications received by the Municipality from the public and all forms of communications sent by the Municipality to the public. Forms of communication include electronic, printed and verbal communications.

3.0 CONTENT

3.1 Introduction

The Township of Chisholm is a vibrant and healthy rural community with steady growth. It is a community where residents and the township work together to promote health and well-being for all. Promoting effective communications with the public aligns with our guiding principle of being transparent, where transparency is defined as having open government decision making and operations, and essential in order to have positive and effective relations with our stakeholders.

The Township of Chisholm provides a range of services to the public and its aim is to provide a high level of quality service to meet the needs of its stakeholders. Lack of effective communications inhibits customer service excellence. This policy will guide the Municipality as it strives for effective communications with stakeholders.

3.2 Background

The Township of Chisholm's Strategic Plan identified the need for developing a communications policy to improve communications and access to municipal information with external stakeholders. This policy was developed by conducting a scan of communications policies being utilized in other municipalities. These plans were identified by availability on municipal websites.

Policy:	COMMUNICATIONS POLICY	Policy No. 7.27
Section:	Miscellaneous	Effective: April 23, 2024
Approved by:	Resolution No. 2024-	Revised:
		Page: Page 2 of 6

3.3 Desired Outcomes

The main goal of the Corporate Communications Policy is to improve public communications and access to municipal information and aims to achieve several desired outcomes:

- Provide stakeholders with consistent, appropriate, efficient, effective, and timely information about its policies, programs, services and initiatives;
- Employ a variety of ways and means to communicate information;
- Improve access to information;
- Encourage citizens to attend and participate in public meetings; and
- Provide direction to staff and Council on how to disseminate information of interest to citizens and other parties, and how communications received from the public are handled.

3.4 Current Communication Tools and Initiatives

The following table summarizes the communication tools and initiatives currently being used by the Municipality. These tools and initiatives will continue to be used to communicate information to the public.

Communication	Details
Letters	Issued as needed in response to requests and as required by departments to communicate various matters.
E-mail	Issued as needed in response to requests for information and day-to-day operational needs.
Press Releases, Media Advisories and Public Notices	Press releases, media advisories, and public notices are also posted to the Municipal website and social media accounts. Press releases and media advisories will be issued by the CAO.
Social Media	Township of Chisholm has one corporate Facebook page and one Twitter account to communicate information in a timely manner to a wide population in accordance with the Social Media Corporate Policy.
Contact at Municipal Office and other Municipal facilities	Daily in-person contact with members of the public and other stakeholders.

Policy:	COMMUNICATIONS POLICY	Policy No. 7.27
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		Page: Page 3 of 6

Telephone Interaction	Daily interaction via telephone for different purposes (all departments).
On-site inspections, meetings, by-law enforcement	Chief Building Official visits sites as requested/required to inspect permit projects and/or for consultation and verification of information provided in applications. Municipal Engineer and other Public Works Department staff visit sites as requested/required to perform construction/maintenance or investigate a request for service. By-Law Enforcement Officer and Fire Chief visit residences and businesses to address complaints and perform inspections as authorized through legislation/by-law. Meetings with various members of the public and community groups/organizations by various staff.
Meetings of Council, Advisory Committees and Boards	All Council meetings and meetings of advisory committees and boards provide an opportunity for members of the public to speak with the exception of in-camera sessions. Various committees involve staff and council members. Committee/Board members engage with the public and staff. All meetings shall be open to the public and will be advertised on the municipal website.
Open houses, legislated public meetings (except for Council meetings)	Open houses and other special public meetings may be advertised in local media, the municipal website and social media.
Municipal Website	The primary source for information on municipal departments, services and programs is our township website www.chisholm.ca .
Community Engagement Platform	A platform to seek input and facilitate communication with the community; therefore, turning community input into valuable insights, removing barriers to engagement, and reducing the time to a decision.

3.5 External Communications Between Staff and the Public

The following are guidelines for communications between staff and citizens, businesses, and all other stakeholders:

- Staff will endeavor to provide excellent customer service and communications with members of the public;
- Staff will respond to telephone and email messages within two (2) business days

Policy:	COMMUNICATIONS POLICY	Policy No. 7.27
Section:	Miscellaneous	Effective: April 23, 2024
Approved by:	Resolution No. 2024-	Revised:
		Page: Page 4 of 6

unless the staff member is away from work due to illness, vacation or other leave. Staff shall indicate their absence by way of a pre-recorded message on their voicemail and by utilizing the automatic reply (out-of-office) feature on their email account. The message should include wording that indicates where the caller or email sender can obtain immediate service if the matter is urgent;

- Staff will respond to written enquiries from members of the public within five (5) business days unless legislation, a municipal by-law, or another extenuating circumstance dictates otherwise. Staff will advise the member of public of the reason for a delay and when they can expect to receive a response should they not be able to provide written responses within this timeframe;
- Staff will deal with enquiries from all members of the public at time of visiting the municipal office, and if not, explain why and provide a written response within five (5) business days;
- Staff will make information resources, such as forms and pamphlets, available on our website and/or at our office; and
- Staff will aim to ensure that our written correspondence and information is easily understood and written.

3.6 External Communications Between Council Members and the Public

The following are guidelines for communications between Council members and citizens, businesses, and all other stakeholders:

- The corporate email address for members of Council will be listed on the municipal website and the public is encouraged to use this method of communication should they wish to communicate with individual members of Council. If email is not an option, the public is encouraged to call the municipal office to leave a message for any member of Council;
- Council members will respond to communications when they deem it appropriate;
- Any member of the public communicating verbally with any single member of Council is considered to be general in nature and will not receive a formal response from the Council member unless specifically requested in writing;
- Any member of the public communicating with any single member of Council in writing is considered to be general in nature and will not receive a formal response from the member of Council unless specifically requested in writing or unless the member of Council puts the matter before Council on a Council meeting agenda. In the latter case, the member of Council will communicate to the member of the public that the matter has been referred to Council or a Committee;

Policy:	COMMUNICATIONS POLICY	Policy No. 7.27
Section:	Miscellaneous	Effective: April 23, 2024
Approved by:	Resolution No. 2024-	Revised:
		Page: Page 5 of 6

- Any member of the public that wishes to communicate in writing and be addressed formally by all of Council should send their communication to the Municipal Clerk’s office addressed to all of Council and the matter will be put forward to Council on a Council meeting agenda. In this case, Council will address the matter at a Council meeting and the Municipal Clerk will communicate the results of the discussion with the member of the public within three (3) business days following the date of the Council meeting; and
- All requests for service (day-to-day municipal operational issues) or enquiries for information by any member of the public that require township staff or township department action shall be directed to the township office. Any member of the public communicating requests for service or enquiries for information that require township staff or township department action with any member of Council will be directed by the member of Council to contact the township office.

3.7 Requests for Service and Formal Complaints

Requests for Service and Formal Complaints will be treated in accordance with the Township of Chisholm External Complaint policy.

3.8 Plain Language

The Township of Chisholm will use ‘plain language’ for its external communications wherever possible. ‘Plain language’ can be broadly described as any writing designed to ensure the reader understands the message as quickly, easily, and completely as possible. Plain language strives to be easy to read, understand, and use. It avoids verbose, convoluted language and jargon and uses document structure and visual aids (such as graphics, charts, tables) to guide the reader.

3.9 Communications with Media

All communications with the media shall be in accordance with the Township of Chisholm Media Relations Policy.

4.0 COMMUNICATION OF POLICY

This policy will be communicated to the Council and staff of the Township of Chisholm. The policy will be communicated to the public through the Township of Chisholm website and Facebook page.

Policy:	COMMUNICATIONS POLICY	Policy No.	7.27
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5.0 CONNECTIONS TO OTHER POLICIES AND BY-LAWS

Township of Chisholm Social Media Corporate Policy

Township of Chisholm Procedural By-law

Township of Chisholm Community Emergency Plan

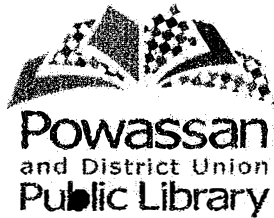
Municipal Freedom of Information and Protection of Privacy Act

Township of Chisholm External Complaint Policy

6.0 REVIEW

This Communications Policy will be reviewed once per term of Council or as requested by the CAO or Council.

DRAFT



March 28, 2024

Mayor Gail Degagné
Township of Chisholm
RR#4
Powassan, ON P0H 1Z0

Re: Library Budget 2024

Dear Mayor Gail Degagné and Council Members:

We, the Powassan & District Union Public Library (PDUPL) Board of Directors, would like to express our sincere gratitude for the public funding and support the PDUPL has received since its inception as a "Union" in 1971.

Is a library a necessity of life? Strictly speaking, no. Quality of life? Absolutely!

We receive accolades from residents as well as non-residents on almost a daily basis regarding our little library, the fabulous staff and the exceptional programs and services that are provided. We feel that to continue to provide these enriching services and experiences to the public we need to move forward with more budget dollars from our funding partners. Please see **Appendix A - 2023 Highlights!**

As we begin a fresh year here at the "Library", we would like to share some information in support of our Budget increase of 26.6% for 2024. As you peruse our 2024 budget you will see that the main and most significant increase is in wages. We've included comparison figures from many libraries that do indeed indicate that our small staff have been doing their jobs at a far less salary than comparable positions in comparable libraries. There has never been a "Pay Equity" study done exclusively for the PDUPL, but there is comparative documentation from comparative libraries. Please see **Appendix B -The OPL Compensation Survey for population between 5,000 and 15,000 for 2023**, where the median average wage for our CEO is approximately \$20,000 less than the median. The same can be said for the other staff salaries.

How did we get here? You will also find attached comparison figures of increases implemented by the PDUPL over the last 12 years. Please see **Appendix C - Compounded Value of Yearly increases**. The chart tells the story. We were convinced by various sources that we could not expect municipal tax dollars to keep funding the increasing operating expenses required for the library. Shame on us. By requesting very meagre increases year after year, we are now in the difficult position of needing to catch up. Our budget has always been kept "bare bones" and the small or zero increases were done on the backs of our staff. The excellent and dedicated staff are what keeps the doors open and patrons happy. There is no "fat". Any extras are funded by grants, donations, and fundraising, please see **Operating 2024 Budget**.



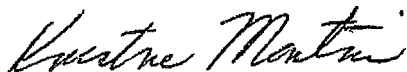
Through diligent cost controls and expenditure restraints, CEO Marie Rosset and the Board of Directors are proud to have been able to put away a small Reserve. At this point we are short of 1/3 of what Financial Auditors feel is a comfortable amount. We would not be agreeable to use these funds for operating expenses. It is a Reserve for a reason.

A large part of the CEO job is writing Grant proposals. Until now, we have been quite successful. It is an ongoing job and is critical to enable us to provide additional services to the community. The Provincial Government also provides two annual operating grants, the Pay Equity Grant and the Provincial Library Operating Grant. Please see **Appendix D – 2023 Raised Funds and Grants**. These grants are highly valued, but unfortunately have not been increased for 26 years. The Township of Nipissing passed a resolution in December 2023, requesting that the current Provincial Government increase the funding for Ontario Libraries. **Please see Appendix E – Township of Nipissing Resolution**. Your municipality may be interested in making a similar demand.

We are confident that you as fiscal gate keepers of municipal expenditures will understand and accept our position. Unfortunately, as we should all well know, putting off the inevitable does not solve a long-term problem. The time is now, to catch up.

I have attached the 2024 Proposed Installment for Library Services as well as the invoice for your organization's library fees. If you require more information concerning the budget request or any supporting documents or would prefer that the Library Board make a budget presentation, please contact Marie Rosset, CEO, at your convenience by phone at (705) 724-3618 or by email -- mrosset@powassanlibrary.ca.

Sincerely yours,



Kristine Martin, Chair of the Board
Powassan & District Union Public Library

Attachments:

2024 Operating Budget (3 pages)
Appendix A – 2023 Highlights
Appendix B – The OPL Compensation Survey for Population between 5,000 and 15,000
Appendix C – Compounded Value of Yearly Increases
Appendix D – 2023 Raised Funds and Grants
Appendix E – Township of Nipissing Resolution
Proposed Installments for 2024
Invoice for March 31, 2024 Installment

**Powassan & District Union Public Library
Operating Budget 2024**

Revenue	Actual 2023	Budget 2023	Budget 2024
Municipal	\$166,755.04	\$166,755.04	210288
Restoule	4,437.27	4,621.76	4945
Provincial	14,500.00	14,500.00	14500
Fees	3,491.41	3,900.00	4300
Copier Fees	4,333.23	3,500.00	4000
LifeLabs Contribution	9,588.00	8,500.00	9612
Pay Equity	7,601.00	7,601.00	7601
Donations	12,849.98	10,250.00	14000
Total Revenue	<u>\$223,555.93</u>	<u>\$219,627.80</u>	<u>\$269,246.00</u>
Expenditures	Actual 2023	Budget 2023	Budget 2024
Payroll	\$158,157.23	\$149,236.38	\$191,846.00
Benefits	8,100.00	7,439.78	8,101.00
Pension	9,953.34	7,579.77	10,351.00
WSIB	466.80	300.00	667.00
E.H.T.	1,443.54	1,583.87	1,932.00
Training	568.67	1,075.00	825.00
Payroll Services	1,512.94	1,500.00	1,600.00
Circulation Materials	9,767.87	10,600.00	9,700.00
Interloans	427.19	300.00	375.00
Programming	1,873.87	1,100.00	1,000.00
Sewer & Water	379.90	500.00	450.00
Hydro & Heating	5,883.16	7,445.00	5,439.00
Security	421.70	1,200.00	750.00
Elevator	4,877.69	5,000.00	4,900.00
Insurance	3,564.61	6,000.00	6,000.00
Janitorial Services	782.95	700.00	700.00
Maintenance	5,655.23	6,000.00	7,890.00
Maintenance Reserve	1,200.00	0.00	1,200.00
Internet and Telephone	1,104.62	1,876.00	740.00
Computers	1,712.17	1,800.00	1,900.00
Contracted Computer Services	1,515.00	1,200.00	1,500.00
Associations Fees	3,131.93	3,100.00	3,105.00
Off. Supplies & Postage	1,329.17	1,300.00	1,400.00
Copier	3,156.51	3,500.00	3,000.00
Audit	2,798.40	2,544.00	2,800.00
Advertising and Promotion	1,527.71	600.00	750.00
Bank Service Charges	261.62	200.00	250.00
Miscellaneous	2,821.27	75.00	75.00
Total Expenditures	<u>\$234,395.09</u>	<u>\$223,754.80</u>	<u>\$269,246.00</u>

**Powassan & District Union Public Library
Special Project Budget 2024**

Revenue	Actual 2023	Budget 2023	Budget 2024
Student Grants		\$8,602.50	\$9,324.00
YCW		5,720.00	0.00
Lisa LaFlamme Event Revenue	27,384.27	0.00	13,000.00
Trillium Resilience Grant		0.00	22,400.00
Internet Connectivity Grant	<u>2,340.00</u>	<u>2,160.00</u>	<u>2,760.00</u>
Total Revenue	<u><u>\$29,724.27</u></u>	<u><u>\$16,482.50</u></u>	<u><u>\$47,484.00</u></u>

Expenditures	Actual 2023	Budget 2023	Budget 2024
Students Grants (incl. YCW interns)		\$16,402.50	\$9,324.00
Trillium Resilience Grant		\$0.00	\$22,400.00
Lisa LaFlamme Event Expenses	\$11,806.17	\$0.00	\$13,000.00
Internet Connectivity Grant	<u>2,340.00</u>	<u>2,160.00</u>	<u>2,760.00</u>
Total Expenditure	<u><u>\$14,146.17</u></u>	<u><u>\$18,562.50</u></u>	<u><u>\$47,484.00</u></u>

**Powassan & District Union Public Library
Budget 2024**

Revenue	Actual 2023	Budget 2023	Budget 2024
Operating Budget	\$ 223,555.93	\$ 219,627.80	\$ 269,246.00
Special Projects	\$ 29,724.27	<u>\$ 16,482.50</u>	<u>\$ 47,484.00</u>
Total Revenue	<u>\$ 253,280.20</u>	<u>\$ 236,110.30</u>	<u>\$ 316,730.00</u>
Expenditures	Actual 2023	Budget 2023	Budget 2024
Operating Budget	\$ 234,395.09	\$ 223,754.80	\$ 269,246.00
Special Projects	<u>\$ 14,146.17</u>	<u>\$ 18,562.50</u>	<u>\$ 47,484.00</u>
Total Expenditures	<u>\$ 248,541.26</u>	<u>\$ 242,317.30</u>	<u>\$ 316,730.00</u>
Revenue	<u>\$ 4,738.94</u>	<u>-\$ 6,207.00</u>	<u>\$ -</u>

Appendix A

2023 Highlights!

The year 2023 has been incredible! From the Lisa LaFlamme Event to our very successful Christmas Season, the year 2023 was extraordinary Here is a summary of the highlights, as well as a review and Annual Report all wrapped up in one.

An Evening with Lisa LaFlamme

The Lisa LaFlamme Event was a resounding success!

The event was sold out, all **200** seats, by the end of July 2023.

Lisa LaFlamme enthralled the audience on September 23 with her brilliant story telling, recounting her most memorable experiences during her long career at CTV, and hinted at what the future holds for her. Many, if not all attendees, were blown away by her generosity to share her time and experiences in such details, as well as interacting with many attendees on a personal level -- a class act!

The Library succeeded in fundraising over **\$15,000**, which in a year of financial constraints, is a feat in itself. We were fortunate that local sponsors, namely the Cooperators, Royal LePage, Rip & Stitch and Scott Houghton Professional Corporation donated to the event. Additionally, local businesses contributed their wares and services for the event's Silent Auction, which raised over **\$5,000**. None of this would have been possible without the many generous donations from our local businesses.

Many people volunteered to the success of this event. First, Marty Schreiter who, through his personal connection to Lisa LaFlamme, made this event possible, and the incredible Fundraising Committee, consisting of Debbie Piper, Linda Morrin, Jodi Roadknight, Bernard Penney, Marty Schreiter, and Marie Rosset, worked tirelessly to make this event a success. The library staff also worked over and above their regular duties, specifically Jennifer Fryer, Brea Market-Matthews, Owen Desrosiers, Teresa Emmerson, and Marty Schreiter. And lastly, many other volunteers, including the Friends of the Library, came through with helping to put this event together.

Our Library identified a once in a lifetime opportunity and ran with it. The likelihood of repeating this scenario is very remote and hopefully, we will not be expected to duplicate this any time soon.

Christmas Holiday 2023 Activities Summary

This year we went over the top with our Christmas season activities to the joy of our patrons...

Our **2023 Christmas Holiday StoryWalk®** on Main Street featured *5 More Sleep 'til Christmas*, written by Jimmy Fallon. Many families completed the walk and returned their questionnaire to the library for a treat. This initiative was made possible with the financial support of the Friends of the Library and local businesses, namely Miltown Systems Ltd., Oshell's Valu-Mart, Powassan Home Hardware and Building Centre, the Original Bug Shirt Company, the Carriage House, Key to Success Marketing, Rip & Stitch, and Scott Houghton Medicine Professional Corporation.

The Library participated in the **Annual 2023 Powassan Parade of Lights**. The Library float was inspired by the book chosen for this year's StoryWalk®

and was created by Jen Fryer and her many elves. The float was welcomed by many children and their parents.

Many families also participated in our **Countdown to Christmas Calendar Program**. They entered the books read between December 1st and 25th (Christmas or others) on their calendar and then turned in that calendar for a treat. A super fun way to encourage reading, especially holiday stories.

From December 14 to 16, children had the opportunity to choose gifts for members of their family at our **Kids' Free Shopping Days at the Library**. Over 300 children and adults took advantage of this opportunity. The energy and excitement at the library was over the top! All of the items were donated by members of this community and we were astounded and pleased at everyone's incredible generosity. It was a great opportunity to repurpose many lesser-used items, and for everyone in the community to partake in the spirit of giving this Christmas.

Santa came to the library for our special annual Raising Readers Christmas Event. He was joined by locally renowned author **Dennis Chippa, from the Gathering Place** in North Bay. Dennis read from his collection of Santa in North Bay books to the delight of the children. Over 50 children and adults attended this event -- it never fails to deliver!

Over 100 people dropped by from 1pm and 4:30 pm for our **Annual Open House at the Library**. There was great food, catered by the Carriage House, as well as music, sweets, and good company. Throughout the event, there were draws for many items, which were either donated by the community or came from our surpluses. Everyone left with a little something.

Throughout December the Doug Mackey Gallery hosted the **First Annual Winter and Holiday Art Collective**. Brea Market-Matthews was newly appointed to manage the Doug Mackey Gallery and this first winter and holiday art collective, featuring several local artists' work depicting a Christmas holiday, or winter scene, is her brain child. Its goal is to support and encourage local talent, as well as enhance the library as a place of cultural interest.

A final small note - over the course of our holiday events, over **45 Christmas cards** were made by the children and delivered to Eastholme residents.

More 2023 Highlights!

2023 in numbers:

- New members.....over **180**
- Number of physical items circulated.....over **20,000**
- Number of items circulated on Libby.....over **12,000**
- Number of events held.....over **2,000**
- Number of participants.....over **10,000**
- In 2023 we added **two** new members to our staff-family: Owen Desrosiers and Jodi Roadknight. Both, have added so much to your Library!
- The Friends of the Library have contributed over **\$3,700**, covering the cost of various programs and items such as our StoryWalk® and the sprucing up of our sign at the front of the library.

- Marty Schreiter ran **7** Community Conversations, ranging from exploring different cultures to addressing climate change. The cumulative attendance at these events was over 100.
- In December we adopted one **Fish Hatchery**, courtesy of Gerry Giesler from the Ontario Federation of Anglers and Hunters. It was with us until mid-March, at which point the remaining fish eggs, now alevins, were released in Love Lake in Trout creek.
- We launched a **Music Instrument Lending Program**. We started with one guitar and look forward to continuing to build our collection in 2024.
- Despite not receiving any government funding, we ran a very successful **summer program**, with **62** events and a cumulative attendance of over **650**. We are grateful that Brea and Owen agreed to run our summer program on a shoestring.
- We must not forget to mention our volunteers. In 2023, we accumulated close to **400** volunteer hours from approximately **25** dedicated volunteers. Without them we would not be able to operate as efficiently as we do.
- We also mourn the loss of Doug Walli, who passed away on December 5, 2023. He was a member of our Property Committee for over 10 years and joined our Library Board in 2019 as a representative of the Township of Nipissing. In 2018, to show our gratitude, he was given the Powassan & District Union Public Library Volunteer of the Year Award. Brenda Lennon was appointed in January by the Township of Nipissing as their new representative.

Ontario Public Library Compensation Survey
for Libraries Serving Populations between 5,000 and 15,000

Population band:	5,001-15,000
Number of respondent libraries in population band:	11
Number of respondent libraries in population band that are unionized:	0

Compensation information: 2023 rates

Position title	PDUPL	Lowest Wage	Median Wage	Highest Wage	Median wage as annual salary	No response/insufficient data
CEO	\$31.96	\$31.96	\$47.62	\$74.54	\$86,668.40	
Manager		\$20.41	\$39.94	\$48.86	\$72,690.80	
Admin Assistant						x
Coordinator		\$29.53	\$36.00	\$48.86	\$65,520.00	
Librarian	\$19.70	\$19.70	\$27.67	\$30.09	\$50,359.40	
Library Assistant 2		\$20.56	\$28.29	\$31.29	\$51,487.80	
Library Assistant		\$16.84	\$23.70	\$28.87	\$43,134.00	
Custodian						x
General Assistant		\$15.50	\$17.53	\$20.27	\$31,904.60	

Appendix C

Comparison Analysis				
Compounded Value of Actual Yearly Inc. versus Cost Of Living Inc.				
	Mun. fees Increase from prev. yrs	compounded fees	Cost of living inc. from prev. yr	compounded cost of l.
	%	1	%	1
2013	0.00%	1.00	0.90%	1.01
2014	0.00%	1.00	2.00%	1.03
2015	3.00%	1.03	1.10%	1.04
2016	2.00%	1.05	1.40%	1.06
2017	0.00%	1.05	1.60%	1.07
2018	0.00%	1.05	3.30%	1.11
2019	2.00%	1.07	1.90%	1.13
2020	2.70%	1.10	1.40%	1.14
2021	1.00%	1.11	3.40%	1.18
2022	1.00%	1.12	6.80%	1.26
2023	1.00%	1.13	6.30%	1.34
2024	26.00%	1.43	4.80%	1.41

estimated inc. in 2024 is 4.8%*

* from the OTPP website : <https://www.otpp.com/en-ca/members/life-events/living-in-retirement/inflation-protection/>

Appendix D

Powassan & District Union Public Library

Raised Funds and Donations (cash and in-kind) 2023

	Actual
Donations & Fundraising	
Friends of the Library donations	3,868.00
Used Book Sale receipts	2,248.00
Donations	6,734.00
Lisa LaFlamme Fundraising Event	26,771.00
Other	613.00
Total Cash Donations	<u>\$ 40,234.00</u>
In-kind donations	
Retail Value of donated books added to collection	\$ 6,595.00
Total Donations	\$ 46,829.00

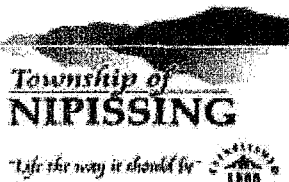
2023 Grants

Provincial Grants	
Provincial Library Operating & Pay Equity Grants	\$22,101.00
Internet Connectivity Grant	2,340.00
Total	<u>\$24,441.00</u>

2023 Grants - Total \$24,441.00

Total Grants, Raised Funds & Donations \$71,270.00

Appendix E



TOWNSHIP OF NIPISSING

RESOLUTION

DATE: December 5, 2023

NUMBER: R2023- 025

Moved by *Kurky*

Seconded by *Yemm*

WHEREAS public libraries are Ontario's farthest reaching, most cost-effective public resource.

AND WHEREAS the pressures of inflation on public libraries and municipal budgets are growing as well as social and economic challenges in communities across the province;

AND WHEREAS there has been no increase in Provincial funding in 25 years from the Provincial Libraries Operating Grant (PLOG) during which time the value of the province's investment in public libraries has decreased by over 60%;

AND WHEREAS this funding would support the ongoing operations, programming, resources, front line staffing and priority areas of communities which libraries play an important role in.

THEREFORE, the Council of the Township of Nipissing supports the Ontario Library Association (OLA) and Federation of Ontario of Public Libraries (FOPL) to advocate the Provincial Libraries Operating Grant and the Province of Ontario by asking for an increase to the budget by an additional \$25 million dollars to restore the funding to present day value.

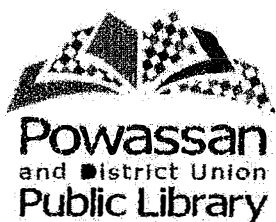
AND THAT this Resolution be forwarded to the Minister of Heritage, Sport Tourism and Culture Industries, Neil Lumsden, MPP Vic Fedeli, Association of Municipalities of Ontario, Rural Ontario Municipal Association, The Federation of Northern Ontario Municipalities, Ontario Library Association and the Federation of Ontario Public Libraries

For Against

PIPER
BUTLER
FOOTE
KURKEY
YEMM

Carried ✓

Mayor: Tom Piper



2024 Proposed Installments for Library Services

Municipality of Powassan

March 31, 2024	\$ 44,861.47
June 30, 2024	44,861.47
September 30, 2024	<u>44,861.45</u>

\$ 134,584.39

Total Payment

Township of Chisholm

March 31, 2024	\$ 11,215.37
June 30, 2024	11,215.37
September 30, 2024	<u>11,215.36</u>

\$ 33,646.10

Total Payment

Township of Nipissing

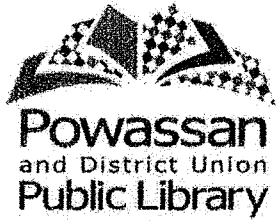
March 31, 2024	\$ 14,019.21
June 30, 2024	14,019.21
September 30, 2024	<u>14,019.20</u>

\$ 42,057.62

Total Payment

Grand Total

\$ 210,288.11



2

Date Due: March 31, 2024	Invoice #: CHI-24-01
Invoice Date: March 28, 2024	Amount Due: \$11,215.37

11215.36+11215.36+

Invoice
Re: Library Services for 2024

Attention: Jenny Leblond, CAO
Township of Chisholm
RR# 4
Powassan, ON P0H 1Z0

First Installment for Library Services	March 31, 2024	\$11,215.37
Second Installment for Library Services	June 30, 2024	\$11,215.37
Third Installment for Library Services	September 30, 2024	<u>\$11,215.36</u>
Total Payment for Library Services		\$33,646.10

Thank you!



Canadian Military History Guide

Dear Sir/Madam

Thank you for interest in our **Canadian Military History Guide Project** in support of **Wounded Warriors Canada**.

Military Support Publications is an organization dedicated to supporting Canada's Veterans and is coordinating a special project to benefit Wounded Warriors.

We are proud to be producing a series of Digital **Canadian Military History Guides** with original articles from Canada's storied Military History. The **Ontario Edition** will be sponsored by support from **Ontario's business community**. All editions will be available to view online at www.militarysupport.ca and www.woundedwarriors.ca by January 2025.

Wounded Warriors provides life changing mental health services for thousands of Canada's injured Veterans, Police Officers, Fire Fighters, other First Responders, and their families every year.

The results are life changing and, at times, life saving.

Supporting Wounded Warriors leads to better access to care and a shared understanding that help is available.

Whether you supported this project by purchasing an advertisement, or acted as a project sponsor, your support helps make a difference.

For further information please contact our **Project Office** at **1-855-559-5056(Toll Free)**. Thank you for your consideration and/or support.

Respectfully,

Mark T. Fenety
Executive Director
Military Support Publications

Stephen Topham
National Partnerships Director
Wounded Warriors Canada



“Canadian Military History Guide Advertisement price list”

Prices are the same for b&w or colour!!

Advertisement Size	Price		HST		Total
2 Page spread	\$ 2,590.00	+	\$ 336.70	=	\$ 2,926.70
Outside Back Cover	\$ 1,995.00	+	\$ 259.35	=	\$ 2,254.35
Inside Front Cover	\$ 1,695.00	+	\$ 220.35	=	\$ 1,915.35
Inside Back Cover	\$ 1,695.00	+	\$ 220.35	=	\$ 1,915.35
Full Page (7"x 9.735")	\$ 1,295.00	+	\$ 168.35	=	\$ 1,463.35
1/2 Page (7"x 4.735")	\$ 795.00	+	\$ 103.35	=	\$ 898.35
1/4 Page (3.375"x 4.735")	\$ 495.00	+	\$ 64.35	=	\$ 559.35
1/10 Page (3.375"x 1.735")	\$ 295.00	+	\$ 38.35	=	\$ 333.35

G.S.T. Registration # 796619427 RT0001



▶ **Please Make Cheques Payable to** ◀
Military Support WW Guide (MSPWW GUIDE)
 PO Box 8001 Stn T CSC
 Ottawa, ON
 K1g 3h6



Note: Digital Guide size will be a full 8 ½ " X 11".

Any advertiser purchasing a ¹/₁₀th Page size advertisement and up will receive a complimentary certificate of appreciation. Our digital guide will be available for viewing or downloading on our website, <http://woundedwarriors.ca> and www.militarysupport.ca



District of Parry Sound Municipal Association

c/o Township of McKellar, 701 Hwy 124 McKellar, ON P0G 1C0

President: Lynda Carleton

Secretary-Treasurer: Karlee Britton

Spring 2024 Agenda – 168th Meeting – Friday, May 17, 2024

Hosted by the Township of Perry

Emsdale Community Centre, 25 Joseph St, Emsdale, ON P0A 1J0

- 8:15-9:00** Registration / Coffee sponsored by **R.H.H. Engineering**, *Engineering Firm for the construction of the new Emsdale Community Centre.*
- 9:00-9:30** Opening Remarks by Mayor Norm Hofstetter, Township of Perry
Introduction of the Head Table
Greetings from MP Parry-Sound Muskoka, **Scott Aitchison** (*invited, to be confirmed*)
FONOM Update presented by **FONOM President, Danny Whalen**
- 9:30-9:50** **How does Section 32 of the Occupational Health & Safety Act effect you as a Member of Council!?** Presented by Jeff Pajot, H&S Consultant with Public Services Health & Safety Association (PSHSA)
- 9:50-10:30** **Navigation in Waterways, who is Responsible? DFO or Municipalities?** presented by Jacob Barkley, Department of Fisheries and Oceans Canada (DFO)
- 10:30-10:45** Coffee break sponsored by **Russell Christie LLP**
- 10:45-11:15** **Municipal Staff Retention & Succession Planning** presented by Jane Parr, OMHRA Education Committee Chair & Director of Human Resources for Simcoe County, Ontario Municipal Human Resources Association (OMHRA)
- 11:15-11:30** **Did you say Grant Money!?** **Current Grants for District of Parry Sound Municipalities** presented by Michael Grach, Senior Director of Business Development with Grant Match
- 11:30-12:00** **Community Paramedicine Program**, presented by Tom Smith, EMS Supervisor of Community Paramedicine District of Parry Sound
- 12:00-1:00** Lunch – Carved Roast Beef dinner "AAA Inside Round" with mixed vegetables, Yorkshire pudding, gravy, horse radish sauce and mashed potatoes by **Tanners Inn & Dining**, with garden salad and Boston Cream Cake for dessert
- 1:00-2:30** Remarks from **Graydon Smith**, MPP Parry Sound-Muskoka
Remarks from **Minister of Infrastructure, the Honourable Kinga Surma**
- Roundtable Discussion** with Minister Surma and MPP Graydon Smith, *moderated by DPSMA President, Lynda Carleton*
- 2:30** **Resolutions / Business Meeting**
- Adoption of the Minutes of the Fall 2023 Meeting
 - Minutes of the December 13, 2023 Executive Meeting
 - Treasurer's Report August 1, 2023 to December 31, 2023
 - Honourarium and Administrative Fee Review
 - Township of Perry Blue Box Transition Resolution
- Draw for Mystery Door Prize: Must be present to claim
Host and Date of Next Meeting: Township of the Archipelago - September 27, 2024
Adjournment

APR 11 2024

NEAR NORTH CRIME STOPPERS

P.O. Box 382
North Bay, ON P1B 8H5
Tel: 705-497-5555 #507
Fax: 705-476-1784

April 01, 2024

Dear Crime Stoppers Supporter,

Near North Crime Stoppers will be hosting its 26th annual Golf Tournament at Highview Golf Course on Friday June 21, 2024.

Crime Stoppers is a non-profit organization which provides rewards and a guarantee of anonymity to citizens who help solve crimes in their communities. Funds raised go directly to the rewards program.

Many organizations, recognizing the importance of this program, have sponsored a hole each year. The cost is \$150. In recognition of your commitment to Crime Stoppers, a poster, with the name of your business, will be posted at the golf course along with recognition during our awards presentation and on our website.

If you would like to help keep Crime Stoppers active within our region, please make your cheque payable to Near North Crime Stoppers and forward to: Box 382, North Bay, ON P1B 8H5 or e-transfer to kim@nearnorthcrimestoppers.com

If you have any questions, please feel free to call 705-303-4426.

Thank you in advance.

Kim Jones,



Executive Director
Near North Crime Stoppers

Crime Stoppers
Golf Tournament
Previous Donation
2019 - \$50.00

NEAR NORTH

CRIME  **STOPPERS**

26

SAVE THE DATE

First 20 Teams Accepted*

Where: **Highview Golf Course**

When: **Friday, June 21st**

Fee: **\$120 per Golfer**
(Includes: 18 holes, cart & dinner)

RSVP: **kim@nearnorthcrimestoppers.com**
or
705-303-4426

Crime Stoppers is a non-profit, charitable organization that relies on fundraising for its operating budget. As such, it relies on events such as this golf tournament to carry on this essential community-based, crime-prevention program

CRIME  **STOPPERS**

1-800-222-TIPS

ÉCHEC  **AU CRIME**



From the Office of the Clerk
The Corporation of the County of Prince Edward
T: 613.476.2148 x 1021 | F: 613.476.5727
clerks@pecounty.on.ca | www.thecounty.ca

January 22, 2024

Please be advised that during the regular Council meeting of January 16, 2024 the following motion regarding support for the Province to expand the life span of fire apparatus, specifically pertaining to the replacement of fire trucks due to insurance requirements was carried:

RESOLUTION NO. 2024-46

DATE: January 16, 2024

MOVED BY: Councillor Nieman

SECONDED BY: Councillor Branderhorst

WHEREAS By-Law 3256-2013, being a By-Law to Establish, Maintain, and Operate a Fire Department established service level standards for the Corporation of the County of Prince Edward Fire Department;

AND WHEREAS apparatus and equipment are directly tied to the delivery of fire protection services authorized by Council in By-Law 3256-2013, and a safe, reliable and diverse fleet is required to serve operational needs;

AND WHEREAS fire Apparatus is governed by industry best practices, the application of law and recognized industry partners, including the Ontario Fire Service Section 21 Guidance Notes, National Fire Protection Association Standards, The Occupational Health and Safety Act, and Fire Underwriters Survey (FUS);

AND WHEREAS Fire Underwriters Survey (FUS) is a provider of data, underwriting, risk management and legal/regulatory services focusing on community fire-protection and fire prevention systems in Canada, establishing apparatus replacement schedules based on safety and risk mitigation practices;

AND WHEREAS on November 16, 2023, Council, received report FD-06-2023 regarding asset Management - Fire Apparatus Fleet Report and noted the budgetary pressures of meeting FUS replacement schedules;

AND WHEREAS no provincial funding is available for new fire trucks, yet, small and rural municipalities must meet the same standards set by FUS as larger municipalities for fire equipment, including additional pressure to move fire trucks out when they reach a specific age, even though they can still meet the safety regulations;



From the Office of the Clerk
The Corporation of the County of Prince Edward
T: 613.476.2148 x 1021 | F: 613.476.5727
clerks@pecounty.on.ca | www.thecounty.ca

THEREFORE BE IT RESOLVED THAT the Council of the Corporation of Prince Edward County direct the Mayor to draft a letter to MPP Minister Todd Smith requesting a meeting to discuss the life span of fire apparatus, specifically pertaining to the replacement of fire trucks due to insurance requirements; and

THAT the Mayor draft a letter to FUS requesting the creation of a new community fire-protection and fire prevention insurance system that does not put all municipalities under the same umbrella, with distinct categories for rural and urban municipalities;

THAT this resolution be sent to Premier Doug Ford, the Honourable David Piccini, Minister of Labour, Immigration, Training and Skills Development, Paul Calandra, Minister of Municipal Affairs and Housing requesting a response on this matter within 30 days of receipt; and

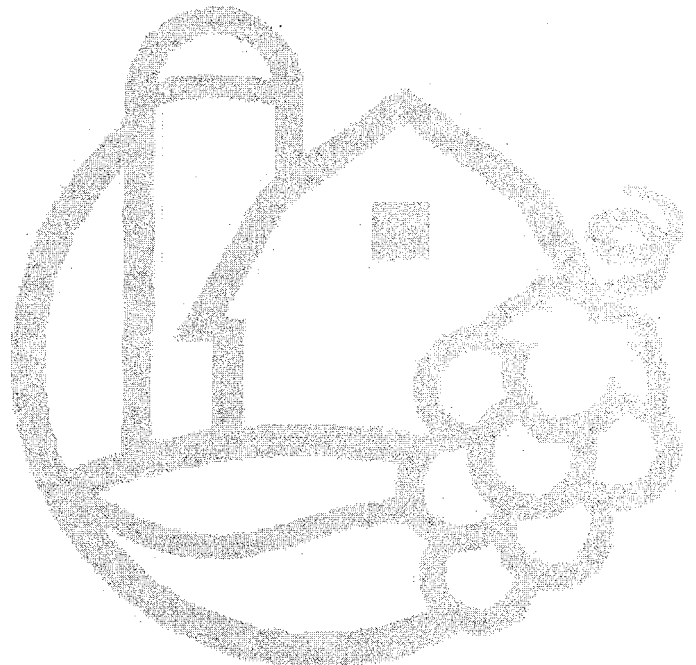
THAT this resolution be shared with all 444 municipalities in Ontario, The Federation of Canadian Municipalities (FCM), The Association of Municipalities Ontario (AMO), and The Eastern Ontario Wardens' Caucus (EOWC).

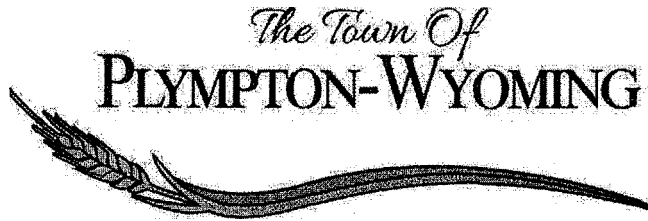
CARRIED

Yours truly,

Catalina Blumenberg, **CLERK**

cc: Mayor Steve Ferguson, Councillor Nieman, Councillor Branderhorst, Marcia Wallace, CAO and Fire Chief Chad Brown





The Honourable Lisa Thompson
Ministry of Agriculture, Food and Rural Affairs
11th Floor
77 Grenville St
Toronto, ON
M5S 1B3

(sent via e-mail)

April 12th, 2024

Re: Request to Increase Tile Drain Loan Limit

Please be advised that the Council of the Town of Plympton-Wyoming, at its meeting on April 10th, 2024, passed the following motion supporting the resolution from the Township of Adelaide Metcalfe regarding a Request to Increase Tile Drain Loan Limit.

Motion #14

Moved by Councillor Kristen Rodrigues

Seconded by Councillor John van Klaveren

That Council support correspondence item 'I' from the Township of Adelaide Metcalfe regarding a Request to Increase Tile Drain Loan Limit.

Carried.

If you have any questions regarding the above motion, please do not hesitate to contact me by phone or email at eflynn@plympton-wyoming.ca.

Sincerely,

Ella Flynn
Executive Assistant – Deputy Clerk
Town of Plympton-Wyoming

Cc: Association of Municipalities Ontario resolutions@amo.on.ca
Rural Ontario Municipal Association roma@roma.on.ca
All regional Municipalities



TOWNSHIP OF
**Adelaide
Metcalfe**

March 22nd, 2024

The Honourable Lisa Thompson
Ministry of Agriculture, Food and Rural Affairs
11th Floor
77 Grenville St.
Toronto, ON M5S 1B3

RE: Township of Adelaide Metcalfe – Request to Increase Tile Drain Loan Limit

Dear Minister Thompson,

On March 18, 2024, the Township of Adelaide Metcalfe Council approved the following resolution:

WHEREAS farm drainage is of paramount importance in Ontario due to its significant impact on agricultural productivity and sustainability. Effective drainage systems help mitigate waterlogging, control soil moisture levels, and enhance soil structure, thereby optimizing growing conditions for crops;

WHEREAS improved drainage also facilitates timely field operations, reduces erosion, and minimizes nutrient runoff, contributing to environmental conservation efforts;

WHEREAS Ontario's diverse agricultural landscape, where weather variability is common, well-maintained drainage systems play a crucial role in ensuring stable yields, economic viability, and long-term resilience for farmers across the Province;

WHEREAS the Tile Loan Drainage Act, R.S.O 1990, c. T.8 allows for the borrowing of money for the purpose of constructing drainage works;

WHEREAS the maximum annual limit for these loans, unchanged since 2004, is currently set at \$50,000.

WHEREAS costs for Tile Drainage has increased markedly since 2004;

NOW THEREFORE the Council of the Township of Adelaide Metcalfe requests that the Province through the Ministry of Agriculture, Food and Rural Affairs (OMAFRA) consider increasing the maximum annual Tile Loan limit to a minimum of \$100,000.

AND THAT this resolution be circulated the Honourable Lisa Thompson – Ministry of Agriculture, Food and Rural Affairs (OMAFRA), the Association of Municipalities of Ontario (AMO), the Rural Ontario Municipal Association (ROMA), and all Ontario municipalities.

Your consideration of Council's request is appreciated.

Kind regards,

A handwritten signature in black ink, appearing to be 'MB', with a long horizontal line extending to the right.

Michael Barnier
Clerk & Manager of Legislative Services
Township of Adelaide Metcalfe
mbarnier@adelaidemetcalfe.on.ca

Cc: Association of Municipalities of Ontario (AMO)
Rural Ontario Municipal Association (ROMA)
All Ontario Municipalities